

Academic Forgiveness Petition



The Academic Forgiveness policy provides students who have had academic difficulties at an earlier stage of their academic career the opportunity for a second chance at academic success at Anoka Technical College. Please review [Policy 2.11: Academic Forgiveness](#) prior to completing this form.

Prior to requesting Academic Forgiveness, you must meet all of the following:

- Have a minimum 2-year continuous break in enrollment from Anoka Technical College
- After the break in enrollment, return to the College and complete at least 12 credits, with a minimum 2.0 cumulative GPA

You have up until one calendar year after you complete the 12 credits with the minimum 2.0 cumulative GPA, to submit this petition. You must be enrolled at the college in declared major at the time of submission. You may request forgiveness for courses earned prior to the 2-year break, with earned grades of D, F, FN, or FW.

Name: _____ Student/Star ID #: _____

Email: _____ Phone: _____

Courses to be forgiven:

Semester Taken <i>Ex: Fall 2022</i>	Subject & Number <i>ENGL1107</i>	Title <i>Composition 1</i>	Credits <i>4</i>	Grade <i>D, F, FN, or FW</i>

Statement of understanding:

I have read, understand, and agree to the terms stated in the Academic Forgiveness Policy.
I understand that Academic Forgiveness cannot be reversed.

Student Signature: _____ Date: _____

For assistance completing this form, contact a Success Coach at 763-576-7710.

Submit to aaffairs@anokatech.edu or Academic Affairs, Room 117.

College use only:

Currently accepted to a major and attending
12cr completed with 2.0 GPA

2-year break prior to readmission

Petition submitted within 1 year of completing 12 credits

Result: ☐ Approved ☐ Not Approved Comments: _____

Academic Dean Signature: _____

Processed by: _____ Date: _____

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Policy 2.11: Academic Forgiveness

Purpose

The purpose of this policy is to provide students who have had academic difficulties at an earlier stage of their academic career the opportunity for a 'second chance' at academic success at Anoka Technical College (ATC).

Students who have been away from Anoka Technical College for at least two years are given a one-time opportunity to seek Academic Forgiveness of previous unsatisfactory academic coursework at Anoka Technical College. This student initiated process allows unsatisfactory grades (D's, F's, FN's and FW's) in previous courses to be forgiven in order to establish a new grade point average (GPA).

General Information

- All courses and grades remain on the transcript; only the cumulative GPA is recalculated.
- Courses and grades removed from the student's GPA through Academic Forgiveness cannot be used to satisfy any academic requirement.
- Academic Forgiveness will not be applied to any financial aid situation. Federal financial aid regulations do not recognize Academic Forgiveness.
- Applies only to GPA calculated by ATC. Transfer institutions may not honor the ATC Academic Forgiveness policy.
- Academic suspensions are not included in this policy. Students are required to appeal any suspensions.

Criteria

Students who request Academic Forgiveness under this policy must meet the following conditions:

- The student must not have been enrolled at Anoka Technical College for a minimum of two consecutive years (24 months) prior to the point of readmission to the college.
- The student must achieve a cumulative GPA of 2.0 or higher in all coursework completed since readmission, with at least 12 credits completed before applying for Academic Forgiveness.
- The student must be in attendance and be accepted to a degree seeking major at the time of the petition.
- The student must state the courses to be forgiven on the Academic Forgiveness Petition form. Courses from a maximum of two consecutive terms can be forgiven.
- The student must apply for Academic Forgiveness within one calendar year after completing the 12 semester credits with at least a 2.0 GPA.

History:

Originator: Student Affairs

11.2015 Adopted