

General Information

About Anoka Technical College

Founded in 1967, Anoka Technical College is a member of Minnesota State and offers more than 35 career programs leading to occupational careers. For more information, visit AnokaTech.edu/

College Mission, Vision and Goals

Mission: Provide innovative career and technical education to help our students and communities live and learn well.

Vision: A vital student-and community-focused institution, providing the finest career and technical education in Minnesota.

The following are goals of Anoka Technical College:

- Commit to student success
- Promote academic excellence
- Foster a vibrant, sustainable organization
- Establish a strong identity and reputation for excellence
- Strengthen and extend meaningful partnerships

Core College Competencies

The Assessment Committee at Anoka Technical College has identified the following three core college competencies to be included and formally assessed in every certificate, diploma, and AAS degree. All students graduating will be able to:

- Communicate effectively
- Problem Solve
- Interact in complex, dynamic environments

A more detailed explanation of each competency follows:

1. **Communicate Effectively**
Effective communication involves writing, speaking, or communicating using language appropriate to the audience, technology, and purpose. Effective communication also includes receiving information/listening actively with understanding, demonstrating college-level reading comprehension, and writing in standard English.
2. **Problem Solve**
Problem solving involves recognizing, analyzing, and defining problems, drawing logical well-supported conclusions, and testing them against relevant criteria and standards. Problem solving also includes examining issues by identifying and challenging assumptions (including one's own), developing alternative solutions or strategies, and evaluating practical and ethical implications.
3. **Interact in Complex, Dynamic Environments**
Interacting in complex, dynamic environments involves collaborating and interacting effectively with others and identifying individual and group roles. It also includes recognizing social responsibilities, ethics, and individual rights in society. Another element is recognizing social diversity, including contributions, traditions, cultures, lifestyles, and/or values of others.

Fast Facts

- **Largest programs:** Construction Electrician, Information Technology, Nursing Assistant, Practical Nursing, and Welding
- **Unique programs:** Broadcast Captioning, CNC Service Technician, Judicial Reporting, Occupational Therapy Assistant, Surgical Technology, Quality Technician, and Robotic and Laser Welding.

Location

Anoka Technical College is located in the historic river city of Anoka, MN, on 29.3 acres along U.S. Highway 10, about two miles northwest of downtown Anoka. The one-story, 295,000 square-foot main building is a former manufacturing facility built in multiple stages in the 1950s and purchased and renovated for vocational/technical education between 1965 and 1969. The building received a major renewal upgrade in 2002 that addressed long-standing building improvement needs. The campus is highly visible due to its location along a major Twin Cities commuter highway (Highway 10) and light rail line (Northstar Corridor).

2023 Student Profile

- 99% of our first year full-time students receive some form of financial aid or scholarship
- 36% receive a Pell Grant
- 46% of our students are male and 54% are female
- 46% of our students are full-time and 54% of our students are part-time
- Fall to fall retention rate is 73% (full-time students)
- Overall graduation rate is 46% (full-time students)
- Overall graduation rate for males is 50% (full-time students)
- Overall graduation rate for females is 34% (full-time students)
- Overall transfer rate is 9%
- Ethnic diversity is:
 - 66% White
 - 13% Black or African American
 - 6% Hispanic/Latino
 - 6% Asian
 - 4% Two or more races
 - 0% American Indian or Alaskan Native
 - 0% Native Hawaiian or Pacific Islander
 - 0% Nonresident Alien
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Sources: *IPEDS College Data 2022-2023 Enrollment Data Statistics / Minnesota State Colleges and Universities*

Students Right-To-Know Graduation and Transfer-Out Rates

<https://www.anokatech.edu/about/disclosures/>



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Accreditation

Anoka Technical College is accredited by the Higher Learning Commission. The college was granted initial accreditation in 1999, and its most recent accreditation was granted in 2014. The College is due for reaccreditation in 2024. Higher Learning Commission, 230 S. LaSalle St, Ste 7-500, Chicago, IL 60604, 800-621-7440

All programs offered at Anoka Technical College are approved by the Minnesota State Colleges and Universities system, the Minnesota Division of Rehabilitation Services, and the state-approving agency of Veterans Education. In addition, the following programs are accredited by outside accrediting organizations: Automotive Technology (National Institute for Automotive Service Excellence (ASE) Education Foundation); Concurrent Enrollment Program (NACEP); Health Information Technology (Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)); Medical Assistant (Commission on Accreditation of Allied Health Education Programs (CAAHEP)); Occupational Therapy Assistant (Accreditation Council for Occupational Therapy Education (ACOTE)); Practical Nursing (Minnesota Board of Nursing); and Surgical Technology (Commission on Accreditation of Allied Health Programs (CAAHEP)).

Other programs within the colleges are certified, licensed or approved by outside agencies, but do not use the term accreditation. Those programs are Construction Electrician (State of Minnesota Department of Labor and Industry), Emergency Medical Services (State of Minnesota Emergency Medical Services Regulatory Board), and Judicial Reporting (National Court Reporters Association (NCRA)).

Equal Opportunity Institution

Anoka Technical College acknowledges its legal and moral responsibility to ensure equal employment and educational opportunities with no discrimination regarding race, creed, disability, color, religion, national origin, sex, sexual orientation, age, marital status, or inclusion in any group or class protected by state or federal law.

Anoka Technical College is committed to compliance with Title IX, Section 504, the Americans with Disabilities Act, and all state statutes and regulations relating to removing barriers to equal employment and educational opportunity.

Anoka Technical College is a member of a college community that is committed to creating a positive, supportive environment and welcomes a diversity of opinions and ideas for students, faculty and staff of all cultures. The college will not tolerate racism, harassment, or any derogatory remarks about a student's race, sexual orientation, religion, class, gender or physical limitations. Anoka Technical College believes the best and most effective learning environment for tomorrow's leaders is in a multicultural environment.

This catalog is also available in alternate formats. Contact the Accessibility Services at 763-576-4069.

Admissions

Policy 3.5 Admissions

Anoka Technical College (ATC) considers all applicants for admission regardless of race, sex, color, creed, religion, age, national origin, disability, marital status, status in regard to public assistance, sexual orientation, or gender identity. The college follows an open-door admission policy, which means that any resident who has graduated from an accredited high school, successfully completed a General Education Development Examination (GED), or who can demonstrate an Ability to Benefit is eligible for college admission. English language proficiency is not a barrier to admission. Placement testing determines student readiness for college courses and places students into appropriate courses to facilitate student academic success. Persons applying to enroll at the college must submit a completed admission application.

Exceptions:

- Students who have an active suspension for academic reasons from any postsecondary institution will be denied admission to ATC until an appeal can be considered by the Satisfactory Academic Progress (SAP) Appeal Committee. Students granted admittance will be placed on academic probation.
- Students who have a financial hold on their records from another Minnesota State college or university may be admitted to ATC, but will not be allowed to register until the financial hold has been removed.

Admission to the college does not automatically qualify a student for all courses of the college; some course offerings have special prerequisites and requirements. Certain programs require an additional admission process.

Visiting Students

Students who are not currently admitted as a student at Anoka Technical College, but are currently admitted at another Minnesota State college or university, will be allowed to enroll for up to nine credits as a visiting student. A visiting student's total number of enrolled credits at all system colleges and universities shall not exceed 22 in any semester.

Visiting Students are responsible for adhering to Anoka Technical College deadlines, policies, and procedures published in the Anoka Technical College Student Handbook and website. Once registered for a course, students are responsible for all tuition and fees associated with their registration. Students enrolling in courses requiring prerequisites must provide the appropriate documentation (e.g., transcript).

Financial Aid is not available from Anoka Technical College for Visiting Students. If students hold a formally admitted status at another Minnesota State institution, they may apply for financial aid through their home school via the Minnesota State Consortium Agreement. Students receiving financial aid from a non-Minnesota State institution must supply a written consortium agreement from their home school.

Students who do not complete the admissions process/placement testing prior to enrolling courses will be required to do so after attempting nine credits.

Non-Degree Seeking Students

Students who apply to the College without declaring a major in a certificate, diploma, or degree program will be admitted as Non-Degree seeking students. Non-Degree seeking students are allowed to enroll in up to 9 credits, are not able to receive financial aid, and are required to submit an Immunization Record form to the College.

Change from Non-Degree Seeking to Admitted Status

To change from a non-degree seeking student to a degree-seeking student, students should complete the steps for general student admission that are outlined on the college website (AnokaTech.edu). Contact Enrollment Services at EnrollmentServices@anokatech.edu for additional information.

Post-Secondary Enrollment Options (PSEO) and Concurrent Enrollment

PSEO is a state program for high school sophomores, juniors, and seniors, which offers the opportunity to enroll in and attend college-level courses and apply earned credit toward high school graduation requirements and a college degree. State funding covers the cost of tuition, fees, and required books for eligible courses. Qualified high school sophomores, juniors, and seniors in Minnesota are eligible to attend Anoka Technical College through the Post-Secondary Enrollment Options (PSEO) or Concurrent Enrollment program. PSEO/Concurrent Enrollment students are eligible to enroll in fall and/or spring semesters.

PSEO eligibility requirements include:

High School Seniors

- Rank in the top one-half or 50th percentile of graduating class OR score about the 50th percentile on a nationally standardized, norm-referenced test

High School Juniors

- Rank in the top one-third or 70th percentile of graduating class OR score above the 70th percentile on a nationally standardized, norm-referenced test

High School Juniors and Seniors

- Have a cumulative GPA of 2.5 or above OR indicate college readiness by achieving college level Accuplacer Reading test.

High School Sophomores

- Any public or American Indian controlled tribal contract or grant student classified as a 10th grader who meets residency requirements and has attained a passing score on the 8th grade Minnesota Comprehensive Assessment in reading and meets other on-campus course prerequisites or on-campus course enrollment standards established by the college, including but not limited to assessment test scores, program admission, or other requirements, may enroll in a career or technical education course at Anoka Technical College. If the student receives a grade of C or better in the course, the student shall be allowed to take additional career or technical education courses during the second semester of the 10th grade year. A student who first enrolls under this provision while in 10th grade and wishes to enroll in general education courses as an 11th or 12th grade PSEO student may need to take the system Assessment for Course Placement and achieve the required scores prior to enrollment. If the students did not take the 8th grade MCA, another reading assessment that is approved by Anoka Technical College may be substituted. Students admitted under this provision may be



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required to attend counseling or advising sessions at the discretion of the college.

PSEO students:

1. Should be aware that summer courses, as well as courses numbered below 1000, are not covered by PSEO. Students may enroll in summer courses or courses numbered below 1000, but are responsible for tuition, books, and all other costs associated with course registration.
2. Should be aware that some programs and courses are not eligible for PSEO. See ATC's PSEO web page for a complete list of ineligible programs and courses.
3. Are required to maintain satisfactory academic progress, in accordance with college guidelines.
4. Will be allowed to register for courses on a space-available basis.
5. Are required to meet ACCUPLACER course prerequisites.

Students who do not meet admission requirements are asked to submit a two-page, typed double-spaced essay using a 12 pt. font; directions will be given to students by college staff.

Early/Middle College

Anoka Technical College's College Connect program is available to students at a State-Approved Alternative High School that partners with Anoka Technical College. This program allows students who have dropped out of high school or are not on track to graduate on time to earn college credit, while also earning credits to complete their high school diploma. There is no GPA/class rank requirement or test requirements; however, students do need to complete the steps and proper paperwork in order to be considered for admission into the program.

Concurrent Enrollment

In Minnesota, concurrent enrollment courses are college courses offered at the high school, usually taught by a trained high school teacher. These are offered in partnership with a college or university. Students who successfully complete these courses generate both high school and transcribed college credit from the partnering postsecondary institution. There is no cost to the student to participate in these courses.

High School Seniors

- Rank in top one-half or 50th percentile of graduating class OR score above the 50th percentile on a nationally standardized, norm-referenced test

High School Juniors

- Rank in the top one-third or 70th percentile of graduating class OR score above the 70th percentile on a nationally standardized, norm-referenced test

High School Juniors and Seniors

- Have a cumulative GPA of 2.5 or above OR indicate college readiness by achieving college level Accuplacer scores in the area of reading and sentence skills.

Sophomores

- Must have a cumulative GPA of 3.0 or higher or rank in the top 90th percentile of their graduating class or score in the top 10th percentile on a nationally standardized, norm-referenced test.

Students who do not meet admission requirements are asked to submit a two-page, typed, double-spaced essay using a 12 pt. font; directions will be given to students by college staff.

Minnesota Senior Citizen Admission

MN Statutes 2004, Sec. 135 A.51 provides for senior citizens who are legal residents of Minnesota to enroll in courses on a space-available basis without payment of tuition and activity fees. "Senior citizen" means a person who has reached 62 years of age before the beginning of any term, semester, or quarter in which a course of study is pursued, or a person receiving a railroad retirement annuity who has reached 60 years of age before the beginning of the term.

There shall be no administrative fee charged to a Minnesota senior citizen auditing a course. The request to audit a course must be made at the time of registration for the course. Registration for Minnesota senior citizens who enroll on an audit basis begins the first business day after the first class session.

Minnesota resident senior citizens, 62 years of age or older, may enroll in credit courses on a space available basis for an administrative fee of \$20 per credit plus fees. Registration for Minnesota resident senior citizens at the reduced fee begins the first business day after the first class session.

Minnesota senior citizens may also enroll without payment of tuition and activity fees in noncredit courses, except in those courses designed and offered specifically and exclusively for senior citizens. Minnesota senior citizens enrolled in any non-credit course are responsible for purchasing any materials needed for the non-credit course. A Minnesota senior citizen enrolled in closed enrollment contract training or a professional continuing education program is not eligible for benefits under Minnesota Statute Section 135A.52, Subdivision 1.

Minnesota senior citizens who wish to guarantee their enrollment in a course may register earlier, but they will be required to pay full tuition and fees. The Minnesota senior citizen student must meet course prerequisites and is responsible for purchasing books and class materials, whether enrolled for credit, audit, or in non-credit courses. Minnesota seniors enrolled for credit or audit will also be charged technology, LeadMN, and parking fees.

Immunization Policy

All students who are registered for more than one class must provide proof of current immunization by the 45th day of the semester to register for the next semester. However, students who were born in 1956 or earlier are exempt but should complete the online immunization form documenting this exemption. Students who graduated from a Minnesota high school in the last 10 years who have met the requirements are also exempt. All students entering a health occupation program that requires an off-campus clinical experience are required to provide acceptable proof of required immunizations.

Special Note for Students Interested in Health Careers

Minnesota Law requires that any person who provides services that involve direct contact with patients and/or residents at a health care facility licensed by the Minnesota Department of Health have a background study conducted by the state. An individual who is disqualified from having direct patient contact as a result of the background study, and whose disqualification is not set aside by the Commissioner of Health, will not be permitted to participate at a clinical site.

The student has the right to request reconsideration of the disqualification. For consideration to continue in the program, the student must request reconsideration and provide a copy of such request. The student is responsible for requesting the commissioner to reconsider the disqualification. The college will withdraw any student who is disqualified by the Minnesota Department of Health.



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Records & Registration

Registration

Students are responsible for timely and accurate registration after consultation with their program advisor. Students are responsible for tuition and fees for all registered courses. Students who do not plan to attend Anoka Technical College must withdraw from or drop courses through their online eServices account. Failure to attend class does not in itself constitute dropping or withdrawing. Students who do not attend class and do not drop or withdraw will receive the grade earned. Instructors cannot drop or withdraw students from courses. The college reserves the right to drop a student from a course without student permission and will notify the student. Reasons the college may drop a student include but are not limited to: failing to meet a pre-req, academic suspension, course cancellation, or failure to make payment arrangements by tuition deadline.

Senior Citizen Registration Policy

Minnesota resident senior citizens, 62 years of age or older, may enroll in credit courses on a space-available basis without payment of tuition and activity fees. Senior citizens are required to pay an administration fee of \$20 per credit plus fees. Registration for Minnesota resident senior citizens, at the reduced cost, begins the first business day after the first class session by contacting the Records Office.

There shall be no administrative fee charged to a senior citizen auditing a course. The request to audit a course must be made at the time of registration for the course. Registration for senior citizens who seek to audit a course begins the first business day after the first class session by contacting the Records Office.

Change of Registration (adding and dropping courses)

Students may add or drop courses online through their eServices account through the first five business days of the semester. This five day period is called the "Add/Drop period" when students are able to drop classes with a full refund and have the course removed from the transcript. For classes beginning after the first week of the semester, students have one (1) business day after the start of the class to add or drop individual classes

Called to Active Duty Withdrawal Policy

Minnesota State Procedure 5.12.1 provides guidance for students who are members of any branch of the U.S. military and who are unable to complete a semester due to being called to active duty. These students must, to the extent possible, be provided with one of the following options after providing a copy of the call-up papers:

1. The student may withdraw from one or more courses for which tuition and fees have been paid and be given a full refund of tuition and fees. The student may either receive a retroactive drop from the course(s) or "W" grade(s) with an approved tuition waiver and Military Withdrawal annotation on the student's record, whichever is deemed in the student's best interest. A student receiving financial aid who chooses this option must be informed that they may be liable for any required refunds of state or federal financial aid funds.
2. The student may be given a grade of incomplete in a course and complete it upon release from active duty.

3. The student may continue and complete the course for full credit. Class sessions missed by the student due to performance of active military service must be counted as excused absences and cannot be used to adversely impact the student's grade or standing in the class. A passing grade must be awarded if, in the opinion of the faculty member teaching the course, the student has completed sufficient work and has demonstrated sufficient progress toward meeting course requirements to justify the grade.

Additionally, it is strongly recommended for financial aid recipients to check with the [Financial Aid Office](#).

Final Grades

Grades will be available in eServices approximately five (5) days after the last day of the semester.

Transcripts

The transcript serves as the official record of student effort while enrolled at the college. All financial obligations to the college must be met before transcripts are released. Official transcripts can be requested through the following methods:

- **Online-** You can order electronic transcripts online at www.getmytranscript.com. This is the fastest and least expensive method when you request that it be sent electronically to the recipient.*
- **Paper Form-** You can complete the Transcript Request Form located on the college website and return it via mail or in person to the Records Office. Colleges and universities within the Minnesota State system can access your official transcript free of charge, as long as there are no financial holds on your account. There is no need to submit a transcript request form.



Academic Information

Readmission to Class

A student who has received an FN or FW grade may request re-entry into the course by contacting the course instructor. Readmission to the class is not guaranteed and is at the instructor's discretion. A student who is readmitted and does not meet the attendance requirements may once again be assigned an FN or FW grade.

Definitions:

- **Class Attendance:** Class attendance is defined as being physically present and an active participant in the classroom.
- **Online Class Attendance:** Class attendance in online courses is defined as having submitted an assignment, taken a quiz, or posted/made a course content-related comment on the discussion/chat board for the course in which the student is registered.

Grades

Student academic performance shall be evaluated solely on the basis of academic standards, including any requirements that are noted in the catalog, course syllabus, or student handbook. Students may review their corrected examinations or other required assignments used by the faculty in evaluating the student's academic performance.

Explanation of Grades

Grades of "A", "B", "C", "D", "F", "P", "S" and "U" are used in evaluating performance in the classes or major and are given to a student each term.

- A** - denotes excellent achievement
- B** - denotes above average achievement
- C** - denotes average achievement
- D** - denotes below average achievement
- F** - denotes unsatisfactory achievement
- P** - denotes passing achievement
- S** - denotes satisfactory achievement
- U** - denotes unsatisfactory achievement
- I** - denotes incomplete work because of unavoidable circumstances. An incomplete must be made up under a schedule arranged with the instructor within one semester.
- IP** -denotes a course that is in progress and for which no grade has been assigned. It is only used to exclude ungraded courses from the Satisfactory Academic Progress report.
- W** -denotes withdrawal from a course during the withdrawal period.
- FN** -denotes that a student never attended the course but never officially dropped the course.
- FW** -denotes that a student began attending the course, never completed it, and never officially withdrew from the course.
- AU** -denotes audit and a student has registered for and attended a class, but did not earn credit.
- Z** -denotes a course that is active or not reported.

Grade Average Point (GPA)

The following system will be used to determine a student's grade-point average:

- A = four grade-points per credit
- B = three grade-points per credit
- C = two grade-points per credit

- D = one grade-point per credit
- F, FN, FW = zero grade-points per credit
- AU, I, S, P, U, W, Z, IP = not considered in determining GPA

A student's GPA is determined by adding all grade-points earned and dividing by the sum of all credits attempted in courses for which grade-points are earned. GPA is calculated on a semester and a cumulative basis. The GPA calculation does not include test-out grades, transfer grades or credit for prior learning.

Incompletes

If a student is passing and misses an examination or fails to turn in a major assignment or project as determined by the instructor, a grade of Incomplete may be given. An incomplete must be made up under a schedule arranged with the instructor. Work not properly made up results in an "I" being changed to an "F" at the end of the following semester. However, incompletes given at the end of spring semester will be changed to an "F" at the end of fall semester if not properly made up, since summer session is excluded.

Prerequisite Courses

If the completion of a course in which the student earns an incomplete is a prerequisite for another course, registration for the subsequent course is at the discretion of the instructor of the second course. This policy does not apply to developmental prerequisites.

Repeating Courses

Students may repeat courses for purposes of achieving a higher grade or to review material. All courses and grades earned are reflected on the student transcript. The course that was previously taken is not counted in the GPA calculation but will count as attempted credits for calculation of satisfactory academic progress and financial aid purposes.

Students must register and pay tuition and fees for repeated courses. Test-outs and independent studies are not acceptable means of retaking a failed course.

A student is allowed to repeat a course one time. Failure to successfully complete a course when repeating it will result in being ineligible to re-register for that course. After two attempts, students may petition to repeat a course by submitting an Academic Petition to the Dean of Academic Affairs. If the petition is approved, the Records Office will assist students with registration since students are unable to register for a course through eServices after the second attempt.

Failing to successfully complete a repeated course may exclude the student from certain program majors. In addition, financial aid may not cover the cost of repeated courses, so students are advised to contact the Financial Aid Office before repeating a course.

[Policy 3.8 Grading](#)

[Policy 3.9 Academic Grade Appeal](#)



Satisfactory Academic Progress (SAP)

Anoka Technical College and the *Minnesota State Board Policy 2.9.1*, in compliance with federal and state regulations, require that all students maintain satisfactory academic progress toward the completion of a degree, diploma or certificate in order to be eligible to receive financial aid (including Federal and State work study, loans, grants, and some scholarships) and remain in good academic standing and continue their enrollment. The purpose of this requirement is to encourage all students to progress steadily at a reasonable rate toward graduation.

The full Satisfactory Academic Policy (SAP) policy and can be found at AnokaTech.edu.

[Policy 2.7 Satisfactory Academic Progress](#)

Academic Petition

An *Academic Petition* can be used to request a waiver to the academic policies of the college, such as course prerequisites, program requirements, repeating courses, etc. The form can be found at AnokaTech.edu

Academic Forgiveness

The *Academic Forgiveness Petition* can be used when a student is seeking forgiveness of previous unsatisfactory academic coursework at Anoka Technical College. The student must meet the conditions listed on the form and contained in the Anoka Technical College Policy 2.11. The form can be found at AnokaTech.edu

[Policy 2.11 Academic Forgiveness](#)

Graduation Requirements

1. A student will earn an award (certificate, diploma, or Associate of Applied Science (AAS) degree) upon satisfactorily completing all requirements for graduation and complying with all applicable policies of the college.
2. Students must maintain a minimum cumulative 2.0 grade point average (GPA) to be eligible for a certificate, diploma, or AAS degree. Note that some program majors may have additional GPA and/or grading requirements for graduation.
3. Students who do not meet graduation requirements will be notified via their student email account. Students must reapply for graduation after meeting the requirements.
4. Students will graduate at the end of the semester in which they complete all course requirements. However, a student may be allowed to participate in graduation ceremony if they desire walk with their cohort but have outstanding graduation requirements of 7 credits or less and the courses are offered the following semester. The student will not receive an award until successfully completing outstanding program requirements. If more than 7 credits are left to be completed, the student will be allowed to participate in graduation ceremony after all program requirements are completed the following semester.
5. Official transcripts and awards will not be released to students with unpaid balances of more than \$500 and more than 30 days past due.

6. Students who achieve a minimum cumulative GPA of 3.5 by the last semester completed prior to graduation will be recognized as honor students at the graduation ceremony and in the graduation program. The calculation does not include the final semester grades.
7. Students who achieve a minimum cumulative GPA of 3.5 at the time of award completion will receive a transcript notation indicating graduation with honors. Note that this calculation includes the final semester grades, which is different than the calculation in item 6.
8. Students seeking exceptions to the requirements must submit a [graduation appeal](#) to the Dean of Student Affairs.
9. Anoka Technical College reserves the right to automatically post certificate, diploma and degree completion to the student academic record upon the verification that all program requirements have been satisfied.
10. To earn a certificate, diploma, or degree from Anoka Technical College, students must earn one third of the credits required for graduation through enrollment in Anoka Technical College courses.
11. When credit is awarded through Credit for Prior Learning (CPL) internal college assessments, those credits count toward the one third requirement of courses as enrolled at Anoka Technical College (as described in Minn State Board policies 3.35 and 3.21).



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Tuition & Fees

Tuition and fees for each term are based upon the number of credits a student enrolls. Tuition and fees are set by the Board of Trustees of the Minnesota State system and are subject to change without notice. Some courses or academic programs have differential tuition rates due to the increased cost of offering courses or academic programs. Visit <https://www.anokatech.edu/tuition-fees/> for up-to-date tuition and fee rates.

Fees included with Tuition

The following fees are set annually and may be found on the college website. The following fees are charged on a per-credit basis and included in the tuition/fee rate:

- Minnesota State College Student Association fee: \$.35
- Parking/Access fee: \$5.25
- Student Association fee: \$3.55
- Technology fee: \$10.00

Other Fees

- Non-sufficient fund (NSF) fee: \$25
- Late fee (maximum per semester): \$50
- Payment plan fee (maximum per semester): \$24
- Placement (Accuplacer) retest fee: \$10
- Prior Learning Assessment: \$75 per credit
- Transcript: \$7.50
- Student ID Replacement Card fee: \$5
- Duplicate Diploma: \$10

Drop for Non-Payment Policy

Tuition and fees are due 15 business days prior to the start of the semester. Check the college website for tuition due dates. Students who have not made arrangements by this date may have their registration cancelled and be denied entrance to class. To avoid having your registration cancelled, one of the following approved financial arrangements must be in place:

- Tuition and fees paid in full. You may pay online through your eServices account.
- Enrollment in the Nelnet Tuition Management Payment Plan before the payment due date and the required down payment submitted through the payment plan. This must be completed each semester
- Financial aid in place, meaning the FAFSA (Free Application for Federal Student Aid) has been received by Anoka Technical College. Note: Students must submit the FAFSA within 30 days of the beginning of the semester to qualify for a state grant.
- The Business Office has received third party or other agency support authorization greater than or equal to the minimum down payment required.
- The Business Office has received a scholarship check or scholarship notice greater than or equal to the minimum down payment required.
- Post-Secondary Enrollment Option (PSEO) enrollment form has been received by the PSEO Coordinator. This must be completed each semester.

- Veterans using VA education benefits that have had their enrollment certified by the ATC School Certifying Official.
- Minimum down payment of 15% of total due or \$300, whichever is smaller.

Note: Students are financially obligated for every class in which they register. When students register, they will see a message about their registration cancellation status. While Anoka Technical College does participate in the registration cancellation process, several factors can prevent this from happening. Students who do not plan to attend registered classes must drop their courses online through their eServices account.

Tuition Refund Policy

Full refunds will be given for any course cancelled by the college. In addition, for courses that start the first week of the semester, a student may drop these courses through the first five (5) business days of the semester to receive a tuition adjustment. For courses that do not start the first week of the semester, a student must drop the course by the end of the second business day after the course start date to receive a tuition adjustment.

For courses that start the first week of the semester, students are obligated to pay for any classes from which they withdraw after the fifth business day of the term. For courses that do not start the first week of the semester, students are obligated to pay for any classes from which they withdraw after the second business day after the course start date. For purposes of this policy, business days are defined as Monday through Friday (excluding posted holidays).

To receive a partial refund of tuition and fees, students must withdraw from all courses after the drop period but within the withdrawal period. Students should first speak with their academic advisor, an Enrollment and Success Coach, and the Financial Aid Office to learn about the academic and financial consequences before making this decision. Students withdraw from courses online through eServices or by completing an Add/Drop/Withdraw form available on the college website. If a total withdrawal is not completed within the partial refund period, tuition and fees will be owed. See the college website for the refund schedule.

If you register for classes (even if you do not attend the classes) and you do not formally drop or withdraw from the classes, you are responsible for the full tuition and fees due on the tuition due date. Visit [AnokaTech.edu](https://www.anokatech.edu).

Exception to Policy

Students have until 60 days after the end of the semester to petition for a retroactive course drop or withdrawal by submitting the Exception to Policy eForm available on the college website. This form will be reviewed by the Exception to Policy Committee. Students should include a written statement describing the circumstances and reasons for their appeal and any required documentation.

All petitions must be signed by the student, legal guardian, power of attorney or executor (in case of death). Documentation may be required if the petition is from someone other than student.

Financial Aid

Availability of Financial Aid

Financial aid is available for full and part-time students. To be eligible for financial aid, students must be accepted into a program that is financial aid eligible, is at least 16 credits in length, and is leading to an Associate of Applied Science (AAS) degree, diploma or certificate. There are both state and federal regulations related to financial aid, and these regulations are subject to change.

If you have been arrested, charged, or convicted of any criminal offense, you should investigate the impact that the arrest, charge, or conviction may have on your chances of employment in the field you are intending to study or on your chances to obtain federal, state and other higher education financial aid.

Financial Aid Programs

Anoka Technical College participates in federal and state grant, loan, and work-study programs. Unless otherwise indicated, eligibility for aid programs is based on the following:

- An undergraduate student who does NOT have a bachelor's degree
- A U.S. citizen or eligible non-citizen
- Earned a high school diploma or GED
- Admitted to the college as degree-seeking student enrolled in an eligible program
- Eligible programs must be at least 16 credits in length and leads to an Associate of Applied Science (AAS) degree, certificate or diploma
- If male, be registered with the Selective Service Administration
- Maintaining Satisfactory Academic Progress (SAP) as defined in the college's *Satisfactory Academic Progress Policy* which can be found in another section of the *Student Handbook*.
- Not in default on a federal student loan or owe an overpayment on a federal grant
- Must not have been convicted of a drug offense while receiving federal aid
- Students will be considered for all financial aid programs in which they are eligible to receive which may include:
 - Federal Pell Grant
 - Federal Supplemental Educational Opportunity Grant (SEOG)
 - Minnesota State Grant
 - Minnesota Child Care Grant
 - Minnesota GI Bill
 - Minnesota SELF (Student Educational Load Fund) Loan
 - American Indian Scholarships
 - o Federal Bureau of Indian Affairs
 - o Minnesota Indian Scholarship Program
 - College Foundation Scholarships
 - Federal and State Work-Study programs
 - Federal Direct Loans
 - o Subsidized Loan
 - o Unsubsidized
 - o Federal Direct PLUS (Parent loan for under graduate students)

Loan Entrance Counseling must be completed for all first-time federal direct loan borrowers before loan funds can be disbursed. Additional information is provided on your award letter.

Exit Counseling must be completed after graduating or dropping below half-time. Students will be notified of this requirement, and be provided information and directions for completing this requirement, by the financial aid office at the appropriate time.

Loan Repayment begins six months after a student graduates or is no longer enrolled at least half-time.

Applying for Financial Aid

All students are encouraged to apply for financial aid whether or not you think you may be eligible. To apply for financial aid, students must complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov. It is recommended that students apply for financial aid each year by mid-March or as soon as they complete their federal income tax returns.

Returning students should complete a renewal application also available at www.fafsa.gov. Your FAFSA requires an electronic signature or FSA ID which can be obtained at fsaid.ed.gov

The federal processors may require that the college verify the accuracy of the data on your FAFSA through a process called "verification." Approximately 30% of all students are selected for federal verification. If a student is selected for verification, the student will receive an email from the Financial Aid Office to their student email address requesting additional information which may include: a copy of student, parent (if dependent student) or spouse (independent student) IRS Tax Transcript, W-2's, untaxed income information and other household information.

When the financial aid application has been completed, the student will receive an Award Letter, via the student eServices account, from the Financial Aid Office which details financial aid eligibility for grants, work-study and loans including required enrollment levels.

Verification of Application for Financial Aid

Anoka Technical College will verify all student applications selected by the FAFSA processor. Verification documents will be requested of the student upon receipt of the FAFSA. Documents must be received and verification performed before any disbursement of financial aid will be made. If there are errors, the Financial Aid Office will update your application, recalculate your aid eligibility and send a current award letter to you. The deadline for the submission of verification documents is 120 days after the last date of enrollment (or date published by the Department of Education, whichever is earlier). Documents submitted later than either of those two deadlines will not be processed.

Changes to Schedule After Pell Census

Your class schedule must be firm and you should not make any changes after the 5th day of the semester or you risk aid reductions. It is expected that you will attend your registered courses. If you drop a class and add another class that is the same number of credits after the 5th day of the semester, your aid will be negatively affected, as this class add will not be recognized. If you have a special exception to add late prior to the 10th business day of the course, you will remain eligible for the Pell Grant.



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Student Resources, Clubs, & Student Policies

Student Resources

Enrollment and Success Coaches, Rm 117, 763-576-7710

Assistance provided to create a personalized success plan to reach your academic, career or personal goals. Walk-ins are welcome, and appointments have priority.

Career Services/Job Placement

Student Success Center Rm 190F, 763-576-7780

Staffed by an employment counselor from the Minnesota Work Force Center-Anoka County, this office provides assistance with resumes, cover letters, interview preparation and other job search activities. Appointments are preferred.

Computer Learning Lab

Academic Resource Center Rm 180, 763-433-1510 (Press 1)

Computer and internet access for students who are taking classes at Anoka Technical College. Complete assignments, work on group projects, and complete coursework for on-line classes. Assistance provided by Computer Lab Assistant (CLA) and others with computer expertise.

Counseling Services

Student Success Center, Rm 190, 763-576-7860

Academic, career, and personal counseling. Walk-ins are welcome, and appointments have priority.

Feed Your Need Food Pantry Rm 190

Feed Your Need Food Pantry is provided in partnership with nonprofit HOPE for the Community. HOPE for the Community is supported by Second Harvest Heartland, a local nonprofit hunger-relief organization. Second Harvest Heartland's contributions largely supply the Food Pantry in addition to campus food drives.

GED Testing through Metro North Adult Basic Education (ABE)

Student Success Center Rm 190 O, 763-576-7840

Resources for adults preparing for the GED test. See Anokatech.edu for more information on hours and services.

Library

Academic Resource Center (ARC)

Research and reference assistance, Student ID cards, fax transmittal and photocopying services, reservation of textbooks.

Math Lab Rm 190

Free service for students seeking assistance with math. Drop-in tutoring provided by peer tutors and math instructors.

Metro North Adult Basic Education (ABE)

Student Success Center Rm 190N, 763-576-7845

Free program

Prepare for college; develop foundational skills in reading, writing, math, English and technology; prepare for GED or adult diploma; prepare for Accuplacer testing and retesting; and take English Language Learner (ELL) classes.

Accessibility Services

Enrollment Services Rm 117, 763-576-7950

Accommodations and service delivery provided for students with a documented disability. Call for appointment. Bring documentation to your scheduled meeting.

Peer Tutoring Program 763-576-7760

Improve academic performance in technical coursework by working with a peer tutor. Free service. Peer tutors are faculty-recommended, exceptionally knowledgeable students enrolled in the same program as you. Tutor schedules are available in the Writing Center Rm 130.

Testing Center

Rm 103, 763-576-7830

Testing services include initial placement testing, accommodated testing, make-up testing, TEAS testing and other board examinations. Test accommodations are provided upon referral from the Accessibility Services. Call for details or stop by the Testing Center.

Veterans Center

Rm 333

The Veterans Center is space dedicated to veterans, reservists and family members and contains resources and information to support the transition from military to civilian life.

North Metro Regional VA Coordinator

Charles Egerstrom, 763-433-1113 cegerstrom@anokaramsey.edu

Veteran's School Certifying Official 763-576-7740

Anoka Technical College welcomes and supports veterans, reservists and their families and recognizes the contributions they make as citizens and as students.

Writing Center

Rm 130, 763-576-4069

Free service for students seeking assistance with writing. (See schedule in Writing Center for hours.)

Student Life

Anoka Technical College is committed to providing a wide range of student life organizations that advance the college mission to help students and communities to live and learn well.

The student organizations are multidimensional and give students an opportunity to become engaged in campus activities to balance work and life, meet friends, and develop leadership skills and to enjoy the college experience. The student life organizations at Anoka Technical College are built around student and community interests and needs. To learn more, visit AnokaTech.edu.

Multicultural Student Center, Rm 177

Welcome! Lali! Willkommen! Bienvenue! Xin Chào, Bienvenidos! The Multicultural Student Center at Anoka Technical College expand awareness and education about our multicultural society and workforce while broadening our view, acceptance, and appreciation of cultural diversity. The center is a source for information resources, and programming.



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Student Senate, Rm 175

The Student Senate serves as advocates for all Anoka Technical College students. In addition to being the voice in front of local and state elected officials for fighting for lower tuition and more financial aid, the Student Senate represents the student body at meetings and in college committees. They also subsidize the cost of professional conferences and competitions for students and provide social, educational, cultural and leadership activities for the entire college.

Phi Theta Kappa

Phi Theta Kappa's mission is two-fold:

1. Recognize and encourage the academic achievement of two-year college students and
2. Provide opportunities for individual growth and development through participation in honors, leadership, service and fellowship programming.

Clubs and Organizations

Anoka Technical College strives to provide students opportunities to engage with other students, faculty, and staff through student activity, student organization, and other student life programming.

Current Student Life opportunities at Anoka Technical College include:

- **Drone Robotics Club** provides students opportunities to develop leadership skills and engage more in their field.
- **Medical Assistant Club** opportunities to develop leadership skills and engage more in their field.
- **Multicultural Club** provides students with opportunities to enhance the appreciation and understanding of the diversity within the college and the community.
- **Occupational Therapy Club (SOTA)** offers students the opportunity to develop leadership skills and engage more in their field.
- **Peer Tutors** are students trained to tutor their peers in a variety of academic subjects.
- **Welding Club (Skills-USA)** provides opportunities for students to complete in their field.

Career Planning Resources

College Central is a job search website for Anoka Technical College students and alumni. College Central offers a tools such as a resume builder, and resources related to job search. Visit <https://www.anokatech.edu/student-services/career-services/>

Student Policies

Anoka Technical College students are held accountable for all college policies and procedures as defined on the college website. Failure to read the policies and procedures outlined on the college website will not be considered an excuse for noncompliance.

A complete description of the policies and procedures can be found online at <https://www.anokatech.edu/policies-procedures/>

- Acceptable Use Technology Policy (1A.4)
- Communication Policy (1A.10)
- Data Practices Policy (2.12)
- Drug Free Campus Policy (1A.8)
- Environmental Health and Safety (1A.7)
- Nondiscrimination in Employment and Education Opportunity Policy (1B.1)
- Religious Observance Policy (4.2)
- Satisfactory Academic Progress Policy (2.7)

- Sexual Violence Policy (1B.3)
- Student Complaint Process Policy (3.12)

Policy 3.14 Attendance

Students are expected to attend and participate in all classes and lab sessions in which they are enrolled. Student contribution, including expectations for attendance, will be included in the course syllabus for each course. This will be given to the student on the first day of the course.

Absenteeism may affect the student's grade because of missed instruction. Course material and/or tests missed as a result of the student's absence may be made up at the discretion of the instructor. Students may be placed on a Student Academic Success Plan when absences hinder the student's academic progress.

Students who register for a class and stop attending or fail to attend without officially dropping or withdrawing will be held responsible for payment and receive a grade for the class:

- A grade of FN will be recorded for courses a student fails to attend without officially dropping. This grade is assigned as a result of faculty last date of attendance (LDA) reporting.
- A grade of FW will be recorded for courses in which a student stops attending class without officially withdrawing. This grade is assigned as a result of faculty LDA reporting.

Prior to the course withdrawal deadline, students may log into eServices to change an FN or FW grade to a W (withdrawal). The last date of attendance that was reported by faculty will remain unchanged, so the impact of the LDA on the student's financial aid award for that semester will remain unchanged as well.

Degree, Diploma & Certificate Information

Associate of Applied Science (AAS)

The Associate of Applied Science (AAS) degree is intended for students who plan to use the knowledge and skills gained through their degree for immediate employment. This degree will include at least 15 credits of Minnesota Transfer Curriculum (MnTC) credits selected from three of the ten goal areas. All AAS degrees will take at least two years to complete.

Transfer Note

The AAS degree is not designed to transfer to a four-year college or University. However, the MnTC courses typically do transfer and some of the career-oriented courses taken at Anoka Technical College may also transfer to specific majors at selected schools. Many of the AAS degree programs have articulation agreements with four-year institutions for transfer of the program.

- Administrative Office Specialist
- Architectural Technology
- Automotive Technician
- Behavioral Health & Human Services
- Biomedical Equipment Technician
- Business Data Analyst
- CNC Design & Manufacturing Technology
- Health Information Technology
- Information Technology Management
 - Network Management & Security
 - Software Development
 - Web Design & Development
- Judicial Reporting
- Legal Office Specialist
- Mechanical Drafting & Design
- Medical Assistant
- Medical Office Specialist
- Occupational Therapy Assistant
- Paramedic
- Quality Technician
- Robotic & Electronic Engineering Technology
- Robotic & Laser Welding
- Special Electronics
- Supervisory Management
- Surgical Technology
- Turf and Golf Course Management
- Welding

Diploma

A diploma is a comprehensive program with extensive technical coursework to help develop job skill that will lead directly to employment. Students choose a specific area of study and will complete their education in one or two years. Many courses within a diploma program may apply toward an AAS degree in the discipline.

- Administrative Office Specialist
- Advanced CNC Manufacturing Technology
- Architectural & Construction Technician
- Automotive Electronic Diagnostic Specialist
- Automotive Technician
- Business Data Analyst
- CNC Service Technician
- Construction Electrician

- Electronic Technology
- Legal Office Specialist
- Mechanical CAD Drafter
- Medical Assistant
- Medical Coding Specialist
- Medical Receptionist
- Network Management & Security
- Paramedic
- Practical Nursing
- Software Development
- Turf & Golf Course Technician
- Web Design & Development
- Welding Technology

Certificate

Certificates are designed for those students who wish to develop occupational skills for specific job that will lead directly to employment. Students will choose a specific area of study and will complete their education in less than one year. Many courses within a certificate program may apply toward a diploma or an AAS degree in the discipline.

- Administrative Office Specialist
- Architectural 2D CAD
- Basic Welding
- CART & Broadcast Captioning
- Construction Estimating
- Emergency Medical Services
- Emergency Medical Technician
- Health Technology
- Health Unit Coordinator
- Human Resources
- IT Support
- Leadership
- Legal Office Specialist
- Machine Technology 1
- Machine Technology 2
- Machine Technology 3
- Mechanical CAD Operator
- Nursing Assistant/Home Health Aide
- Office Communications Specialist
- Office Software Specialist
- Pipe Welder
- Quality Inspector
- Quality Management
- Robotic & Laser Welding
- Scoping/Proofreading
- Sterile Processing
- Welding Fabricator

Transfer & Minnesota Transfer Curriculum (MnTC)

Transfer Credit Policy

A student wishing to transfer credits into Anoka Technical College must complete the admissions process, be accepted into a program of study, and have official transcript(s) from non-Minnesota State colleges and universities sent directly to Anoka Technical College's Records Office. Paper transcripts must be delivered in their original sealed envelope with the seal intact. Electronic transcripts must be delivered directly from the sending school through an electronic ordering platform such as National Student Clearinghouse or Parchment. Students transferring from Minnesota State schools do not need to request to have official transcripts sent to ATC, as we have access to those records.

The evaluation will be completed according to Minnesota State Board Policies and Procedures and will involve the following three conditions:

1. Educational quality of the learning experience which the student transfers,
2. Comparability of the nature, content, and level of the learning experience offered by the receiving college, and
3. Appropriateness and applicability of the learning experience to the programs offered by the receiving higher education entity in light of the student's educational goals

General Transfer Policies

Only those courses that are applicable to a student's certificate, diploma or degree will be considered for transfer. Anoka Technical College will accept in transfer courses that it determines to be comparable or equivalent to specific courses it offers.

Technical College Credits

Transfer of technical credits will be considered for courses that have been completed within five years prior to application for admission to Anoka Technical College. Students with technical courses which were completed more than five years prior to application should consult with program faculty for options for applicability.

Transfer of Minnesota Transfer Curriculum (MnTC) and Other Courses

Anoka Technical College will accept all MnTC courses and goal areas as defined by the sending institution. However, there is no guarantee that courses from private and non-Minnesota State institutions will satisfy MnTC courses or goals; such courses are evaluated on an individual basis.

Anoka Technical College will accept courses from other institutions with grades of "D" or higher. While the college will accept grades of "D," individual departments (due to varying departmental policies regarding acceptable grades for graduation) may not accept them.

Transfer Resources

- Transferology
- Anoka Technical College Articulation Agreements
- Minnesota Transfer website
- Minnesota State CAREERwise

Appealing the Transfer Evaluation

If a student is not satisfied with a decision regarding transfer of credit, the student may petition using the Transfer Credit Appeal form. Program faculty and the Academic Dean review the appeal. If a student is not satisfied with the transfer appeal decision, the student may appeal the decision at the system level to the Minnesota State Senior Vice Chancellor of Academic and Student Affairs. The decision of the Senior Vice Chancellor is final.

Credit for Prior Learning (CPL)

Credit for Prior Learning is a process in which students get academic credit for learning they have gained in non-credit or experiential settings. Credit for prior learning (CPL) shall be granted according to the standards and equivalencies of the American Council on Education or the equivalent.

There is a cost per credit. Anoka Technical College adheres to Minnesota State policies and procedures on CPL. Interested students should contact the Records Office at 763-576-7740 or visit the college website at anokatech.edu and search for "Credit for Prior Learning."

[Anoka Technical College may accept the following as credit for prior learning:](#)

- [Advanced Placement \(AP\)](#)
- [Articulated College Credit \(formerly Tech Prep\)](#)
- [College Level Examination Program \(CLEP\)](#)
- [Credit by Examination](#)
- [Military Education Experience](#)
- [Prior Learning Assessment](#)

and search for "Credit for Prior Learning." Anoka Technical College may accept the following as credit for prior learning: Advanced Placement (AP) Articulated College Credit (formerly Tech Prep) College Level Examination Program (CLEP) Credit by Examination Military Education Experience Prior Learning Assessment General Education

The Minnesota Transfer Curriculum (MnTC) is the format in which general education is accomplished within the public two- and four-year colleges and universities in Minnesota. The MnTC defines a common curriculum format for general education. Completion of a defined MnTC course(s) at one institution enables a student to receive credit for lower-division general education MnTC coursework upon admission to other Minnesota State colleges and universities and the University of Minnesota.

Anoka Technical College provides general education in the MnTC format and accepts MnTC courses from other Minnesota State institutions and from the University of Minnesota. Anoka Tech offers transferable general education courses in all 10 MnTC goal areas.

Note: Anoka Technical College does not certify completion of the MnTC. However, the college does recognize and indicate courses and their goal area(s) in the MnTC on the student's *Degree Audit Report (DARS)*.



Minnesota Transfer Curriculum (MnTC)

The Minnesota Transfer Curriculum (MnTC) general education credits from Anoka Technical College transfer to all Minnesota State institu-

Goal 1: Communication

COMM 1055	Strengths & Wellness	3 cr
ENGL 1107	Composition I	4 cr
ENGL 1110	Research Project	1 cr
ENGL 2105	Business & Technical Writing	4 cr
SPCH 1200	Interpersonal Communication	3 cr
SPCH 1500	Intercultural Communication	3 cr

Goal 2: Critical Thinking

BIOL 1106	Principles of Biology	4 cr
BIOL 1130	Human Biology	4 cr
BIOL 2100	Anatomy & Physiology I	4 cr
BIOL 2200	Anatomy & Physiology II	4 cr
COMM 1055	Strengths & Wellness	3 cr
ENGL 1107	Composition I	4 cr
ENGL 2105	Business & Technical Writing	4 cr
INTS 1000	Critical Thinking Applications for College	3 cr
INTS 1010	College and Career Success	1 cr

Goal 3: Natural Sciences

BIOL 1106	Principles of Biology	4 cr
BIOL 1130	Human Biology	4 cr
BIOL 2100	Anatomy & Physiology I	4 cr
BIOL 2200	Anatomy & Physiology II	4 cr

Goal 4: Mathematics/Logical Reasoning

MATH 1500	Mathematical Ideas	3 cr
MATH 1550	Introduction to Statistics	4 cr
MATH 1650	College Trigonometry	3 cr

Goal 5: History and the Social and Behavioral Sciences

PSYC 1406	General Psychology	4 cr
PSYC 1506	Lifespan Development	4 cr
SOSC 1010	Introduction to Sociology	3 cr
SOSC 2000	Sociology at Work	4 cr

Goal 6: The Humanities and Fine Arts

Goal 7: Human Diversity

ASL 1000	ASL Deaf Studies/Culture	3 cr
SOSC 1010	Introduction of Sociology	3 cr
SPCH 1200	Interpersonal Communication	3 cr
SPCH 1500	Intercultural Communication	3 cr

Goal 8: Global Perspective

Goal 9: Ethical and Civic Responsibility

PHIL 1200	Technology, Ethics and Society	3 cr
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Goal 10: People and the Environment