

Calculating Your Completion Rate

Directions: Match the number in the ● with the same number in the ● below for an example

- Find your unofficial transcript in eServices under Academic Records
- Calculate your **term (or semester)** completion rate
 - Select the term that you would like to calculate **1**
 - Find your term attempted credits (“Term Att”) **2**
 - Find your term earned credits (“Earn”) **3**
 - Calculate: earned credits divided by attempted credits **4** (“Earn” ÷ “Term Att”)
 - Move the decimal two places to the right
- Calculate your **cumulative** completion rate
 - Find the most recent term (or semester) on your record **5**
 - Find your cumulative attempted credits (“Cum Att”) **6**
 - Find your cumulative earned credits (“Earn”) **7**
 - Calculate: earned credits divided by attempted credits **8** (“Earn” ÷ “Cum Att”)
 - Move the decimal two places to the right

Satisfactory Academic Progress, Academic Eligibility and Financial Aid Eligibility require a **minimum 66.67% cumulative completion rate AND a minimum cumulative 2.0 Grade Point Average (GPA).**

Credit is **not** earned for the following grade types and these grade types will decrease your completion rate:

- W (withdraw)
- F (failing grade)
- FN (fail, did not attend)
- FW (fail, stopped attending)
- U (unsatisfactory)
- I (incomplete)

Credit is **not yet** earned for a Z (in-progress) grade.

Developmental courses completed Fall 2022 or later are **not** included in SAP completion rate calculations.

Example Transcript:

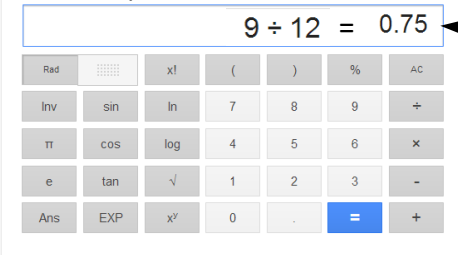
| Subj Nbr | Title | Course Cr/Hr | Grade | Cr/Hr | GPA Earned | GPA Credit | GPA Pts |
|--------------------------------------|---------------------------|--------------|-------|----------|------------|------------|------------------|
| Fall 2004 | | | | | | | |
| Major: Associate of Arts | | | | | | | |
| PSYC 1150 | Gen Psychology | 3.00 | C | 3.00 | 3.00 | 6.00 | |
| HIST 1110 | Hist Civ I | 3.00 | A | 3.00 | 3.00 | 12.00 | |
| ENGL 1111 | Fresh Engl I | 3.00 | B | 3.00 | 3.00 | 9.00 | |
| ECON 1060 | Prin Econ Macro | 3.00 | C | 3.00 | 3.00 | 6.00 | |
| UNDG Term Att: | 12.00 | Earn: | 12.00 | GPA Crs: | 12.00 | GPA Pts: | 33.00 GPA: 2.75 |
| **** Cum Att: | 12.00 | Earn: | 12.00 | GPA Crs: | 12.00 | GPA Pts: | 33.00 GPA: 2.75 |
| Spring 2005 | | | | | | | |
| HIST 1120 | Hist Civ II | 3.00 | C | 3.00 | 3.00 | 6.00 | |
| ENGL 1112 | Fresh Engl II | 3.00 | W | 0.00 | 0.00 | 0.00 | |
| ART 2611 | Painting I | 3.00 | B | 3.00 | 3.00 | 9.00 | |
| HLTH 1030 | Personal & Community Hlth | 3.00 | A | 3.00 | 3.00 | 12.00 | |
| UNDG Term Att: | 12.00 | Earn: | 9.00 | GPA Crs: | 9.00 | GPA Pts: | 27.00 GPA: 3.00 |
| **** Cum Att: | 24.00 | Earn: | 21.00 | GPA Crs: | 21.00 | GPA Pts: | 60.00 GPA: 2.85 |
| Fall | | | | | | | |
| SOC 1110 | Introduction to Sociology | 3.00 | C | 3.00 | 3.00 | 6.00 | |
| PSYC 1210 | Child Develop | 3.00 | A | 3.00 | 3.00 | 12.00 | |
| BIOL 1350 | Biol of Women | 3.00 | C | 3.00 | 3.00 | 6.00 | |
| ACCT 2111 | Financial Acct | 4.00 | C | 4.00 | 4.00 | 8.00 | |
| UNDG Term Att: | 13.00 | Earn: | 13.00 | GPA Crs: | 13.00 | GPA Pts: | 32.00 GPA: 2.46 |
| **** Cum Att: | 37.00 | Earn: | 34.00 | GPA Crs: | 34.00 | GPA Pts: | 92.00 GPA: 2.70 |
| Spring 2006 | | | | | | | |
| PE 1040 | Volleyball | 1.00 | A | 1.00 | 1.00 | 4.00 | |
| ENGL 1112 | Fresh Engl II | 3.00 | A | 3.00 | 3.00 | 12.00 | |
| ART 1401 | Drawing I | 3.00 | A | 3.00 | 3.00 | 12.00 | |
| AMST 1010 | Women Am Soc I | 3.00 | B | 3.00 | 3.00 | 9.00 | |
| UNDG Term Att: | 10.00 | Earn: | 10.00 | GPA Crs: | 10.00 | GPA Pts: | 37.00 GPA: 3.70 |
| **** Cum Att: | 47.00 | Earn: | 44.00 | GPA Crs: | 44.00 | GPA Pts: | 129.00 GPA: 2.93 |
| Career/Grad Summary - Semester Hours | | | | | | | |
| Life Att: | 47.00 | Earn: | 44.00 | GPA Crs: | 44.00 | GPA Pts: | 129.00 GPA: 2.93 |
| Total: Att: | 47.00 | Earn: | 44.00 | GPA Crs: | 44.00 | GPA Pts: | 129.00 GPA: 2.93 |

Term Completion Rate Calculation:

4

9 ÷ 12 = 0.75

75%



Cumulative Completion Rate Calculation:

8

44 ÷ 47 = 0.93617021276

93%

