



Return to Records Office
 1355 West Highway 10
 Anoka, MN 55303
Fax: 763-576-7721
Email: Registrar@anokatech.edu
Phone: 763-576-7740
www.anokatech.edu

Exempt Maximum Enrollment of Credits (Petition to Exceed 22 credits)

Students admitted to Anoka Technical College may register for a maximum of 22 credits each semester. A student may petition to take more than this amount if they meet the criteria related to Satisfactory Academic Progress (cumulative completion rate 67% and cumulative GPA 2.0).

Directions:

1. Complete form and obtain faculty signature
2. Return form to Records Office before the end of the add/drop period
3. If approved, the Records Office will register you for the courses you are requesting

Name: _____

Student/Star ID #: _____

Semester (select one): Fall Spring Summer

Year: _____

Requesting approval to enroll for total of: _____ credits

Courses requested:

Course ID# <i>Ex: 000243</i>	Department <i>ENGL</i>	Number <i>1121</i>	Section <i>01</i>	Credits <i>4</i>	Faculty: Sign and Date if student has been participating or is not at academic risk for entry into the class.
					____/____/____
					____/____/____
					____/____/____
					____/____/____
					____/____/____

Reason for request:

Student Signature: _____

Date: _____

Office Use Only:

Student Notified:

Registered in ARSA:

Processed By: _____

Date: _____

Anoka Technical College is an affirmative action, equal opportunity employer and educator and a member of Minnesota State. Accredited by the Higher Learning Commission. Disclaimer, Non-Discrimination Statement, Student Consumer Information such as graduation rates and median debt, can be found here: anokatech.edu/AboutATC/Disclosures. This document is available in alternative formats to individuals with disabilities by calling the Minnesota Relay Service at 7-1-1 or 1-800-627-3529.