

Judicial Reporting

Associate in Applied Science (AAS) Degree

Program Information

The Anoka Technical College associate in applied science (AAS) degree is a 68-credit, designed to get you out and working as soon as you can. The academics are designed to be completed in two years. The speed requirement may be completed in two years or may take additional time to complete. Coursework includes English, Legal and Medical Terminology, Business Law, Computer Technology and Machine Shorthand Theory.

Students learn a conflict-free realtime theory that enables them to write efficiently on a realtime system starting in the first semester. Students learn theory in their first year of classes, then work to increase their speed and accuracy until they can capture literary material at 180 wpm, Jury Charge material at 200 wpm, and question-and-answer material at 225 wpm.

Summer sessions are mandatory for Judicial Reporting students.

Prerequisites

See *Credits*:

* The prerequisite for JRBC1005 is COMP0100 Basic Computer Keyboarding or successful test out at 25 wpm or more.

***ENGL1105, Composition I, may have a prerequisite depending on your Accuplacer assessment score.

Also see *Graduation Requirements*.

Accreditation/Certification

All curricula were created to meet or exceed National Court Reporters Association (NCRA) standards set out by the Council on Approved Student Education (CASE). The Judicial Reporting/Broadcast Captioning/CART programs are approved by NCRA.

Upon graduation, students will be ready to take the NCRA's Registered Professional Reporter (RPR) certification exam. The RPR exam is offered twice per year in April and November.

Program Essentials

Laptop, steno machine, Eclipse student software.

Please see instructor for specific requirements before purchasing any equipment.

See *Tuition and Fees* for more information

Graduation Requirements

ACCUPLACER Test Requirement: Anoka Technical College requires that all students seeking an associate in applied science (AAS) or diploma have new student assessment scores exempting them from taking basic math, basic English, and reading or complete basic math, basic English, and/or reading courses with a "C" grade or better.

Students must earn a grade of "B" or better in all speedbuilding classes and a grade of "C" or better in all other coursework in order to graduate.

In addition, students shall pass three 5-minute speed tests with 97% accuracy at the following speeds: 225 wpm testimony (two-voice), 200 wpm jury charge, and 180 wpm literary.

The student shall successfully complete an internship with no less than 40 hours of verified actual writing time.

Also see graduation standards in Anoka Technical College *Student Handbook*.

This information is available in alternative formats by calling 763-576-4069. TTY users can call Minnesota Relay at 800-627-3529 • A member of the Minnesota State Colleges and Universities System • Anoka Technical College is an equal opportunity, affirmative action employer and educator. Accredited by the Higher Learning Commission.

Technical Requirements	53
General Education/MnTC	15
TOTAL CREDITS	68

Technical Education

53 Credits

<input type="checkbox"/> ADSC 1006 Business Law	4
<input type="checkbox"/> ADSC 1060 Government, Courts & MN Criminal Law	3
<input type="checkbox"/> ADSC 1340 Business Job Seeking Skills	1
<input type="checkbox"/> COMP 1002 Computer Technologies for Communication	2
<input type="checkbox"/> HLTH 1040 Medical Terminology	2
<input type="checkbox"/> JRBC 1000 Realtime Reporting Orientation	1
<input type="checkbox"/> *JRBC 1005 Realtime Reporting I	4
<input type="checkbox"/> JRBC 1030 Legal Terminology	2
<input type="checkbox"/> JRBC 1105 Realtime Reporting II	4
<input type="checkbox"/> JRBC 1120 Realtime Reporting Technology	3
<input type="checkbox"/> **JRBC 1200 Realtime Reporting III	4
<input type="checkbox"/> **JRBC 2000 Realtime Reporting IV	4
<input type="checkbox"/> JRBC 2011 Transcription & English I	3
<input type="checkbox"/> JRBC 2016 Transcription & English II	3
<input type="checkbox"/> JRBC 2030 Judicial Reporting Procedures	3
<input type="checkbox"/> **JRBC 2100 Realtime Reporting V	4
<input type="checkbox"/> **JRBC 2120 Realtime Reporting VI	4
<input type="checkbox"/> JRBC 2140 Judicial Reporting Internship	2

Students must complete the Realtime Reporting classes in sequence.

** Additional speedbuilding courses available upon instructor approval.

General Education/MnTC Requirements

15 Credits

Fifteen (15) general education credits of Minnesota Transfer Curriculum (MnTC) are required. Student is required to take:

<input type="checkbox"/> ***ENGL 1105 Composition I	4
<input type="checkbox"/> General Education/MnSCU Courses	11

The eleven (11) remaining general education credits must be taken from the Minnesota Transfer Curriculum (MnTC). Refer to the Anoka Technical College Web site for a list of the MnTC and their goal areas: AnokaTech.edu/current_students/transfer/

Transfer Opportunities

To see how this program transfers to other programs, review the Anoka Tech articulation agreements at [Minnesota Transfer](#). Articulation agreements are transfer agreements with specific programs and partnering schools. These agreements detail how specific courses transfer to a specific program at the partnering school. For a complete list of Anoka Tech's articulation agreements listed by program please see this [Minnesota Transfer link](#).

This program may also include Minnesota Transfer Curriculum (MnTC) courses. MnTC courses transfer to meet MnTC general education courses throughout the Minnesota State Colleges and Universities (MnSCU) system. MnTC courses from Anoka Technical College transfer to any MnSCU institution to meet the same goal areas that are met at Anoka Tech. Students are encouraged to contact the Office of Records and Registration at all transfer schools for details about the institution's transfer process and policies.

For more information please visit our [Transfer page](#)

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Anoka Technical College
1355 West Highway 10
Anoka, MN 55303
763-433-1100
AnokaTech.edu

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Industry Information

Judicial Reporters can work in courtrooms as official reporters, creating accurate verbatim written records of all the proceedings. Official reporters are employed by the State. Deposition reporting (also known as freelance reporting) is a popular field because it is interesting and allows for flexible scheduling. Freelance reporters typically work on an independent contractor basis taking depositions at law offices.

Wages/Outlook/Advancement

Wage information is available from the Minnesota Department of Education and the Minnesota Department of Employment and Economic Development.

Start Dates

Fall Semester August
 Spring Semester January
Summer sessions are mandatory for Judicial Reporting students. New theory classes start in fall and spring semesters.

Program Contact

[Jennifer Sati](#), RMR, CRR, CBC, CRI763-576-4064
 For service you may also contact Enrollment Services763-576-7710

For information on how to apply or to schedule a tour, please contact Admissions by phone 763-576-7710 or by email at info@anokatech.edu

Sample Program Sequence

Full-Time - Fall Start

	Fall Semester	Spring Semester	Summer Semester
FIRST YEAR	JRBC 10054	JRBC 10001	JRBC 12004
	JRBC 10302	JRBC 11054	JRBC 20163
	ADSC 10603	JRBC 20113	TOTAL.....7*
	COMP 10022	ADSC 10064	
	TOTAL.....11*	TOTAL.....12*	
SECOND YEAR	JRBC 11203	ADSC 13401	JRBC 21204
	JRBC 20004	JRBC 20303	JRBC 21402
	HLTH 10402	JRBC 21004	TOTAL.....6*
	TOTAL.....9*	TOTAL.....8*	

**General education courses are NOT listed in the sequence above, however, the courses may be taken any semester and in any order and are required for the degree. Students are required to complete ENGL 1105 and 11 other MnTC credits.*