2015-2016

Human Resources Development

Certificate

Program Information

The Anoka Technical College Human Resource Development certificate is a 15-credit program that can stand alone or can be combined with the Quality Supervision certificate, the Supervisory Leadership certificate and 15 general education credits for a total of 60 credits to complete the associate in applied science (AAS) degree in Supervisory Management.

Prerequisites

None

Graduation Requirements

All Anoka Technical College students seeking an Associate in Applied Science (AAS), diploma, or certification must meet the Grade Point Average (GPA) of 2.0 or higher. Please contact your advisor for any further program graduation requirements.

Transfer Opportunities

To see how this program transfers to other programs, review the Anoka Tech articulation agreements at Minnesota Transfer. Articulation agreements are transfer agreements with specific programs and partnering schools. These agreements detail how specific courses transfer to a specific program at the partnering school. For a complete list of Anoka Tech's articulation agreements listed by program please see this Minnesota Transfer link.

This program may also include Minnesota Transfer Curriculum (MnTC) courses. MnTC courses transfer to meet MnTC general education courses throughout the Minnesota State Colleges and Universities (MnSCU) system. MnTC courses from Anoka Technical College transfer to any MnSCU institution to meet the same goal areas that are met at Anoka Tech. Students are encouraged to contact the Office of Records and Registration at all transfer schools for details about the institution's transfer process and policies.

For more information please visit our Transfer page

Industry Information

The supervisory field covers all areas of the private and public sector. Business and industry consistently seek out qualified employees who can move into the supervisory ranks.

Anoka Technical College's Supervisory Management program prepares individuals to perform successfully as supervisors.

Wages/Outlook/Advancement

Wage information is available from the Minnesota Department of Education and the Minnesota Department of Employment and Economic Development.

TOTAL CREDITS 15

Start Dates

Fall Semester ..... August
Spring Semester ..... January

Faculty Contact

Nick Hockert 763-576-4195
For service during summer hours contact Enrollment Services at 763-576-7710

Also see: Supervisory Management AAS degree, Supervisory Leadership certificate and Quality Supervision certificate

Technical Education — 15 Credits

☐ SMGT 1612	Human Resources Management	3
☐ SMGT 1614	Performance Management	3
☐ SMGT 1616	Employment Law	2
☐ SMGT 1618	Employee Training & Coaching	3
☐ SMGT 1620	Work Teams & Facilitation Skills	2
☐ SMGT 1622	Field Study II	2

For information on how to apply or to schedule a tour, please contact Admissions by phone 763-576-7710 or by email at info@

Program Sequence

	Fall Semester	Spring Semester
FIRST YEAR	SMGT 1612 ..... 3 SMGT 1614 ..... 3 TOTAL 6	SMGT 1616 ..... 2 SMGT 1618 ..... 3 SMGT 1620 ..... 2 SMGT 1622 ..... 2 TOTAL 9

This information is available in alternative formats by calling 763-576-4069. TTY users can call Minnesota Relay at 800-627-3529 • A member of the Minnesota State Colleges and Universities System • Anoka Technical College is an equal opportunity, affirmative action employer and educator. Accredited by the Higher Learning Commission.

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