OTA Program Admission Requirements

Option #1: Students who have a high school diploma, GED, AA, or AAS degree

1. College-level ACCUPLACER NEXT GEN or ACT score:
   - Score of 275 or higher on the Arithmetic portion of the Accuplacer within the past 2 years
     OR score of 22 or higher on the mathematics subject area of the ACT test taken within the past 5 years
     OR Anoka Technical College MATH 0801 with a grade of "B" or better within the past 2 years
   - Score of 250 or higher on the Reading Comprehension portion of the Accuplacer within the past 5 years
     OR score of 21 or higher on the reading subject area of the ACT test taken within the past 5 years
     OR Anoka Technical College READ 0900 or ENGL 0900 with a grade of "C" or better within the past 2 years
2. ATI TEAS (Test of Essential Academic Skills) exam adjusted individual total score of 65% or higher
3. Certificate of Attendance from an OTA Information Session

Option #2: Students who have a bachelor's or master's degree

1. Transcript (unofficial acceptable) of bachelor's or master's degree
   - Degree must be completed prior to submission of OTA application packet
2. Submit Certificate of Attendance from an Information Session

OTA Program Application Process and Important Dates

1. Apply to Anoka Technical College online at www.anokatech.edu
2. For students without a Bachelor's Degree: Schedule and take ATI TEAS and Accuplacer tests
3. Attend mandatory OTA Information Session
   - **2024-2025 Information Sessions Dates**. The following Wednesdays from 4:30-6PM:
     - 2024 dates: **On-campus (RM 126):** Sept. 18, Oct. 23; **Remote (Zoom):** Nov 20
     - 2025 dates: **On-campus (RM 126):** Jan. 29, Feb. 26; **Remote (Zoom):** March 26
     - RSVP by indicating date choice on the OTA webpage RSVP button located under the **Application Dates and Admission Requirements #4,** on the left side of the page. For the Zoom options, a password will be sent upon receiving RSVP.
     - A Certificate of Attendance will be given in hard copy or emailed to all attendees (if attending remote session)
4. Submit complete OTA application packet
   - **The open application period for the fall 2025 cohort begins: Monday, December 2, 2024**
5. Complete the college's Online Orientation (required for all new students)
6. Register for fall courses
   - Priority deadline for course registration is May 5, 2025
   - Students accepted after May 5th must register within 10 business days
6. Attend OTA Program Orientation (*mandatory* for accepted and waitlisted students)
   - **Thursday, August 14, 2025, from 3-5:30pm; Room 126** (alternative date/location TBD if needed)

Submitting your application OTA application packet

- At the start of the open application period, application packets can be submitted via email to enrollmentservices@anokatech.edu or in-person to Enrollment Services (Room 117)
  - All application packets must be submitted in full with all required documents and information to be accepted
  - Applications are received in order at the start of the open application period (via timestamp)
  - Emailed submissions must be sent as PDF documents (Microsoft Word documents will not be accepted)

Notice of acceptance and waitlist details:

- Upon submission of a complete application packet, applicants will be notified of their acceptance status via email within 10 business days.
- If more than 30 qualified applicants are received on December 2, 2024, applicants will be placed into a lottery. After 30 qualified applicant names are drawn, the remaining applications will be placed on to a waitlist.
- If a spot becomes available for a waitlisted applicant, they will be notified by phone/email and will have 48 hours to accept the seat. If no response is received within 48 business hours, the next person will move up on the waitlist and the applicant who did not respond will move to the bottom of the waitlist. There will be a deadline dates described in the correspondence by which the waitlisted applicant must accept their seat and register for courses. Students who do not meet these deadlines may potentially forfeit their seat**.**
- If an accepted student has an academic or financial hold on their account, they will have one week to rectify the hold or will be moved to the bottom of the waitlist.
- Applicants on the waitlist who don't get into the program the first time, will automatically be admitted to the next cohort.

Transfer Credits

- A transfer credit review is automatically performed by the college's Records staff when a student is accepted into their program.
- Official transcripts are required for transfer credit reviews. The college has access to transcripts for all MinnState institutions. Student who attended non-MinnState institutions must request official transcripts to be sent directly from the prior school to ATC. If an email is requested, use: enrollmentservices@anokatech.edu

Other

- All students who meet the admission requirements can apply to the program.
- Further program details can be found on the OTA webpage and in the Program Handbook under OTA Admission policies/ACOTE standards.
- Students accepted into the OTA program will need to access internet services via a computer with a camera and microphone for completion of any online or hybrid courses (General Education or OTA Program). Internet, software, and computer access and training are available on campus free of charge. Students will be able to demonstrate the ability to utilize the online platform D2L Brightspace as evidenced by assignment submission, accessing content, and taking exams/quizzes within the first week of the OTA Program. Exams or quizzes may be proctored electronically.