

## FUND RAISING ACTIVITY POLICY



1. Raffles and lotteries are only permitted with the approval of the Vice President for Academic & Student Affairs.
2. Door-to-door classroom sales are not permitted.
3. Scheduling and approval of school affiliated fund raising activities must be presented to the Student Senate for consideration with final approval by the Vice President for Academic and Student Affairs.
4. The group doing the fund raising is responsible for all goods and services ordered or contracted and assumes all liability.
5. All funds raised must be maintained in approved accounts.
6. All receipts must be deposited in the Business Office in a timely manner.
7. As a protection to the students involved, all funds will be processed through the College checking accounts.
8. A recognized student organization may sell materials clearly related to the purpose of the organization.
9. Fund raising events will not interfere with the free and unimpeded flow of pedestrian or vehicular traffic on sidewalks, streets, entrances to buildings or common areas of the campus.
10. No person will be harassed, embarrassed or intimidated by the person(s) doing the fund raising.