

### **Steps to Admission to the Practical Nursing Program**

You must complete all steps of the admissions process to be admitted into the Practical Nursing program. Please read the full explanations below this checklist.

- Complete the Nursing Assistant requirement
- Complete the CPR requirement
- Complete the Accuplacer Assessments
- Complete Biology requirement
- Apply to ATC

**The following prerequisites must be completed and submitted as an entire package to the Admissions Department prior to admission to the ATC Practical Nursing program. All required documents must be submitted in person as an entire package; the Admissions Department will be unable to accept them via mail, online or fax.**

1. **Nursing Assistant Requirement (Choose & complete all parts of either Option I or Option II)**

**Option I**

Must provide proof of:

- Successful completion of HLTH 1103 Nursing Assistant & Home Health Aide or a state approved Nursing assistant course **within the past five years**
- Listed on MN State Registry as a Nursing Assistant without complaints (Must provide a verification letter from MN Registry; call (651) 215-8705)

**OR**

**Option II**

Must provide proof of:

- Employment as a Nursing Assistant - verification on employer letterhead includes:
  - Dates of employment
  - Position description
  - Total hours worked within the last two years (**must be at least 800 hours**)
- Listed on MN State Registry as a Nursing assistant without complaints (Must provide a verification letter from MN Registry; call (651) 215-8705)

2. **CPR Requirement – (Choose one of the following, MUST BE CURRENT)**

- EMED 1075 First Aid CPR (ATC course)
- HBEM 2020 CPR for Health Care Providers (ATC course)
- American Heart Association BLS Healthcare Provider
- American Red Cross CPR for Professional Rescuers
- Current First Responders card

3. **Successfully complete accuplacer assessment requirement**

Score of 81 or higher on the Arithmetic portion of the ACCUPLACER test taken within the past two years  
OR MATH 0801 or equivalent with a grade of “B” or better within the past two years

Score of 86 or higher on the Sentence Skills portion of the ACCUPLACER test taken within the past two years  
OR ENGL 0101 or equivalent with a grade of “C” or better within the past two years

Score of 78 or higher on the Reading Comp portion of the ACCUPLACER test taken within the past two years  
OR READ 0900 or equivalent with a grade of “C” or better within the past two years

4. **Biology Requirement**

C or above in BIOL1106 or equivalent completed within the past 5 years

**Apply in person to ATC Admissions Department once all prerequisites are successfully completed.** You will be admitted, on a space available basis, into the Practical Nursing program as an AAS degree seeking student.