

## Winter Camp positions

Friendship Ventures is a non-profit agency that creates unique educational, recreational and social opportunities for people of all ages with mental and physical developmental disabilities. We also offer conference and retreat services and professional team-building programs to the communities we serve.

**Starting** wage \$180/week plus shared room and board

Winter Camp Starting date: 12/26/08 - 12/31/08 AND/OR 1/2/09 TO 1/8/09)- applications accepted through December 15, 2009

Summer Camp Start date: May 29, 2010 – applications accepted through May 15<sup>th</sup>, start dates through July 1<sup>st</sup>.

Summer Camp Ending date: Aug 19, 2010

We have 3 sites for summer camp:

Camp Friendship, Annandale, MN

Camp Eden Wood, Eden Prairie, MN

Camp New Hope, McGregor, MN

Must have a **four week work commitment** that includes one week of training (summer).

Staff training week is May 29- June 4, and we run additional trainings every Monday – Friday throughout the month of June.

Additional benefits? Can apply for academic scholarship

To apply contact us by phone, email, or mail:

Phone: 952-852-0101 or 1-800-450-8376 ask for any Program Team member

Email address: [jobs@friendshipventures.org](mailto:jobs@friendshipventures.org)

Friendship Ventures

10509 108<sup>th</sup> Street NW

Annandale, MN 55302

Fax : 952 852 0123

or download application at:

[http://www.friendshipventures.org/join/pdf/join\\_staff\\_app.pdf](http://www.friendshipventures.org/join/pdf/join_staff_app.pdf)

Thank you very much for your interest!

-Samantha Rauscher

Internet Recruiter, Friendship Ventures

### **Winter Camp Counselor**

**THIS IS A TEMPORARY POSITION DURING WINTER BREAK (12/26/08 - 12/31/08 AND/OR 1/2/09 TO 1/8/09)**

Job Requirements: The Winter Camp Counselor should be a high school graduate, preferably in college. A successful CIT or volunteer experience Friendship Ventures may be an acceptable substitute for age requirement. Must be physically and emotionally strong, mentally alert, creative, and flexible. Must have the ability to lift at least 40 lbs. and work well with others. Must enjoy spending time outside in winter conditions.

Responsible to: Program Manager, Program Director

#### Responsibilities:

1. Responsible for the health, personal care needs, safety and general welfare of all individuals who are assigned to their cabin. Assist individuals with physical disabilities or other limitations who need support with eating meals, walking, transferring, using the bathroom, etc.
2. Responsible to assist in planning and implementing daily activities with Program Staff and co-workers to meet the needs and interests of the cabin group. Be active in all camp activities with encouragement and positive reinforcement.
3. Responsible to the health care and administrative staff for notification of sickness/injury, or change in participant behavior and to assist with treatments needed by participant.

4. Make sure all participants' belongings are properly checked in upon arrival and all items are present and accounted for when leaving. Assist them in caring for personal belongings; see that soiled items are laundered and that a clean outfit is available for going home.
5. Responsible for the completion of a physical assessment of each participant within 24 hours of arrival and the continuous monitoring of the individual thereafter.
6. Responsible for writing an experience report on cabin and other report, logs, and forms as necessary; assist in writing postcards, and making
7. Responsible for periodically serving as "Cabin Duty" person in assigned cabin (during rest hour and in evening after bedtime).
8. Responsible at all times for the appearance and cleanliness of cabin.
9. Attends Planning Meetings and communicates information discussed at meeting with cabin co-workers.
10. Write self-evaluations to be discussed and then filed. Personal evaluations are given by Village Leader upon completion of self-evaluations.
11. Provide information for written evaluations of volunteers assigned to cabin. Counselors are required to model an appropriate example for volunteers.
12. Participate in the planning and implementation of evening programs; such as skits, sing-a-longs, talent shows, etc. for all camp and village programs.
13. To perform any miscellaneous duties requested by the administrative staff.

Winter Camp Activities include but are not limited to: Broomball, snowshoeing, sledding, cross country skiing, music, arts and crafts, rock wall climbing, game room, camp fire, day trips, swimming, recreation, dancing and more.

For More Information Call: 952-852-0101 or 1-800-450-8376 ask for any Program Team member

Or Email: [jobs@friendshipventures.org](mailto:jobs@friendshipventures.org)