



POSTING DATE: November 06, 2009 :
JOB#: 65-09
JOB TITLE: Twin Cities Live Intern (2)
COMPANY: KSTP-TV, Production
SCHEDULE: Varies
STATUS: Part Time Temporary, Hourly

QUALIFICATIONS:

- Must be student enrolled in a degree program at a trade school, college, or university which recognizes the internship for a class credit
- A self-starter and thrive under the pressure of strict deadline
- Excellent research and writing skills and the ability to work effectively in a team
- A passion for local programming and storytelling is critical
- Working knowledge of the internet and strong computer skills are essential
- Reliable transportation, valid drivers license and safe driving record preferred (driving record may be checked)

DUTIES:

- Primary duties consist of but may not be limited to: researching stories, prepping the studio, logging field tapes, helping find studio audience members, updating the website and assisting producers with other various tasks
- Opportunity to assist on field shoots and interact with the guests
- May be asked to assist with promotional show events outside of the building

PHYSICAL REQUIREMENTS:

Must be able to perform the essential functions of the job. The Company will make reasonable physical accommodations to facilitate the ability to perform essential job functions.

APPLY TO:

HUMAN RESOURCES DEPARTMENT
Job# 65-09
3415 University Ave
St Paul, MN 55114
Fax: (651) 642-4314
Email: apply@hbi.com
No Telephone Calls Please
AN EQUAL OPPORTUNITY EMPLOYER