



POSTING DATE: February 18, 2010 :
JOB#: 16-10
JOB TITLE: News Interns (4) p/t - Summer 2010
COMPANY: KSTP-TV, News/Weather/Sports
SCHEDULE: Varies
STATUS: Part Time Temporary, Hourly

QUALIFICATIONS:

- Must be a student enrolled in a degree program at a trade school, college, or university which will recognize the internship for class credit
- Understand, interpret, and communicate information about news events to staff
- Good interpersonal skills a must; Excellent command of the English language
- Judge appropriateness of on-air material according to FCC, community, & station standards
- Read and interpret documents such as wire copy, articles, and professional journals
- Read and operate a computer; working knowledge of the internet is essential
- Work in fast-paced, high stress, loud, busy and high performance environment
- Answer telephones, operate television equipment, computers, and two-way radios
- Write and communicate well
- **Web applicants** must have experience or knowledge of writing, editing & publishing to the web
- Applicants for the **Weather internship** must have a strong interest in Meteorology
- Applicants for the **Sports internship** must have a strong interest in sports

DUTIES:

- Learn the daily operation of the news department
- Develop and initiate search for stories on a daily basis
- Contact & gather information on various events for assigned department
- Maintain a friendly attitude; work closely with assigned news staff
- Oversee hand-off of information to other staff daily; Establish and maintain positive lines of communication with all KSTP team

- members
- Perform other tasks as perceived or assigned, that contribute to the achievement of department and station goals
- 1 intern works with weather dept.; 1 intern works in sports; 2 interns work on the Web

PHYSICAL REQUIREMENTS:

Must be able to perform the essential functions of the job. The Company will make reasonable physical accommodations to facilitate the ability to perform essential job functions.

APPLY TO:

HUMAN RESOURCES DEPARTMENT

Job# 16-10

3415 University Ave

St Paul, MN 55114

Fax: (651) 642-4314

Email: apply@hbi.com

No Telephone Calls Please

AN EQUAL OPPORTUNITY EMPLOYER