



E-Technical Staffing, Inc.

Baker Technology Plaza
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Job Title: Network Administrator; CCNA

Wage: \$22.00 - \$24.00/hr. depending on qualifications and experience

Start date: 2-4 weeks

We are looking for a Network Administrator to take on the following responsibilities:

- Plan, define, design, develop, coordinate, and implement data communication system.
- Perform network management functions; including monitoring, reporting and analyzing bandwidth requirements, as well as ensuring vendor contractual service level agreement objectives are met.
- Coordinate network services, technical and maintenance support with outside service providers.
- Develop communication network plans and strategies including standards, current and future network topology, and capacity planning.

Requirements:

- *4-year college degree, or a 2-year degree in a related field and 3+ years of experience
- *CompTia A+, Network + certification required.
- *CCNA certification required.**
- *Shell and Visual Basic Scripting experience preferred.
- *Ability to travel and transport oneself locally as needed.
- *Strong problem-solving skills.
- *Excellent verbal, written, and interpersonal communication skills.
- *Experience in computer repair and troubleshooting.
- *Good database skills, MS DOS, Windows 2000, XP, Server 2003.
- *Can lift/carry 65 pounds.

Administration:

Possess, maintain, and apply knowledge of:

- *Network security, particularly with Internet-facing systems, as well as deployed

appliances, infrastructure, and concepts.

*Methods for detecting and preventing intrusion and other security current component, and network security systems and techniques in order to prepare for such attacks and recommend new techniques and methods of defence.

*Troubleshoot escalated network problems by analyzing, diagnosing and determining root causes, and either resolve or escalate for resolution appropriately.

*Research and evaluate data software and hardware, services and other network equipment; applies hardware and software release upgrades; recommends improved and most efficient hardware, software and procedures.

*Maintain records and prepare periodic and special reports of work performed.

*Create and maintain logical, physical and protocol maps, and backups of all equipment configurations parameters, and network documentation standards and procedures.

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