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CLIFF CARMODY
EXECUTIVE DIRECTOR
WEBSITE: www.swsc.org
Offices in Marshall, Pipestone,
Willmar, Windom and Montevideo

August 26, 2010

POSITION AVAILABLE: Certified Occupational Therapy Assistant (COTA) **OR** Occupational Therapist Registered/Licensed (OT)

POSITION LOCATION: Southwest/West Central Service Cooperative (SW/WC SC), with placement in at the BOLD and ACGC Schools.

MAJOR RESPONSIBILITIES AND DUTIES:

COTA – The Certified Occupational Therapy Assistant (COTA) provides occupational therapy services to qualifying students under the direction of an Occupational Therapist.

OT - To provide Occupational Therapy services to Birth to age 21 students.

QUALIFICATIONS:

COTA - Associate's Degree in Occupational Therapy and OTA licensure from MN Department of Health & NBCOT Accreditation.

OT - Master's Degree and OTR licensure from MN Department of Health & NBCOT accreditation.

SALARY: Beginning with the 2010-11 school year. **COTA** - 185 days **OT** - 150 days

APPLICATIONS MUST INCLUDE: Complete online application at www.swsc.org/application and include cover letter, application form, MN license as COTA or OT, NBCOT certification, college transcripts, resume, and two letters of reference.

QUESTIONS ABOUT APPLICATION/REQUEST COMPLETE JOB DESCRIPTION: Contact Human Resources at 507-537-2285 or hr@swsc.org .

QUESTIONS ABOUT POSITION: Contact Erv Marquardt, Director of Special Education at 507-831-2936, ext. 1907 or erv.marquardt@swsc.org

DUE DATE FOR APPLICATIONS: September 9, 2010, however position will remain open until filled.

WHAT IS THE SC? The SW/WC SC is an autonomous regional agency providing programs and services to member schools and cities/counties/other governmental agencies in an 18-county area. Besides the administrative office located at the Market Street Mall in Marshall, service center offices are located in Montevideo, Willmar, Pipestone, and Windom. The 250-plus employees include special education teachers, special project coordinators, support, administrative, and technical staff.

EQUAL OPPORTUNITY EMPLOYER: It is the policy of the SW/WC SC to provide equal employment opportunity for all, without discrimination on the basis of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, or age. EOE.