Anoka Technical College
Gainful Employment Disclosure Report
Legal Administrative Assistant/Secretary -- Diploma

PROGRAMS

Q: What program(s) are included in the measures below?

A: The institution has been approved to offer the following program(s) in this program area, but they may not all have had graduates.

Legal Administrative Assistant - 54 credit Diploma
Legal Transcriptionist - 36 credit Diploma
Litigation Specialist - 42 credit Diploma

COSTS

Q: How much will this program cost me?

A: Tuition and fees: Ranges from $6,706 to $10,060
Books and supplies: Ranges from $1,440 to $2,160

Tuition and fees are based on rates for 2012-2013. Other costs are based on the most recent year available. Actual costs will vary depending upon the specific program and courses taken.

FINANCING

Q: What are my financing options to pay for the program?

A: In addition to any grant and scholarship aid for which they are eligible, graduates may use loans to finance their education. The median debt for program graduates, including all loans while at this institution:

Federal educational loans:	No data reported -- less than 10 graduates in 2012
Private & state educational loans:	No data reported -- less than 10 graduates in 2012

SUCCESS

Q: How long will it take me to complete this program?

A: The program is designed to take 3 to 4 semesters to complete for students attending full-time (15 credits/semester). It is expected that students who attend part-time, pursue multiple programs/majors or change their program/major will take longer to complete the program.

No data reported -- less than 10 graduates in 2012

Q: What are the chances of getting a job when I graduate?

A: The job placement rate for students who completed the program in 2011 is 100%.
The related job placement rate for students who completed the program in 2011 is 100%.

EXAMPLES OF JOBS RELATED TO THIS PROGRAM

The links below provide information from the Department of Labor's Occupational Information Network (O*NET -- www.onetonline.org) about occupations that may be related to this program including the knowledge, skills and education level that may be required.

Legal Secretaries http://www.onetonline.org/link/summary/43-6012.00