

# Anoka Technical College

## Library Media Center/ Center for Teaching & Learning

*New ways of thinking about teaching and learning*

**Armstrong, Thomas.** *Multiple Intelligences in the Classroom.* ASCD, 2009. LB1025.3 .A76 2009  
New updated edition.

**Bonk, Curtis & Ke Zhang.** *Empowering Online Learning. 100+ Activities for Reading, Reflecting, Displaying, & Doing.* LB1028.5 .B597 2008  
Practical activities for online instructors to help deliver learner-centered instruction. Includes an index to look up specifics, such as Google Earth, YouTube, chats, simulations & games, etc.

**Bozarth Jane.** *Better Than Bullet Points: Creating Engaging e-Learning with PowerPoint.* John Wiley & Sons, 2008 HF 5549.5 .T7 B6196 2008  
Focuses exclusively on the application of PowerPoint to the creation of online training programs.

**Browning, Beverly, Dr.** *Perfect Phrases for Writing Grant Proposals: Hundreds of Ready-to-Use Phrases to Present Your Organization, Explain Your Cause, and Get the Funding You Need.* McGraw Hill, 2008. WHG 177 .B768 2008  
Ready-to-use "Perfect Phrases," for the three major sections of most successful grant proposals. Plus how to write a purpose statement and what you should include as your supporting documents.

**Bruff, Derek.** *Teaching with Classroom Response Systems: Creating Active Learning Environments.* Jossey-Bass 2009. LB 1027.23 .B78 2009  
Examples of questions and teaching activities that use classroom response systems from a variety of disciplines (with a discipline index).

**Buckingham, Marcus.** *Go Put Your Strengths to Work: 6 Powerful Steps to Achieve Outstanding Performance.* Free Press, 2007. HF5549.5.M63 B825 2007

Identify and capitalize on your strengths. Communicate your strengths to others at work.

**Collins, James C.** *Good to Great: Why Some Companies Make the Leap...and Others Don't.* Collins, 2001. HD 57.7 .C645  
Collins, the author of *Built to Last*, and his research team analyzed a list of over 1400 companies, identifying those that made significant improvements in their performance. They discovered common traits that challenged many of the long-held conceptions of corporate success.

**Cox, Rebecca D.** *The College Fear Factor: How Students and Professors Misunderstand One Another.* Harvard University Press, 2009. LB2328 .C77 2009

**Crawford, Mathew B.** *Shop Class as Soulcraft: An Inquiry into the Value of Work.* HD4824 .C72 2009  
Explains the careful thinking and pleasure involved in the manual trades and explains the appeal of working with your hands.

**Gabriel, Kathleen.** *Teaching Unprepared Students: Strategies for Promoting Success and Retention in Higher Education.* Stylus Publishing, 2008. LB2331.2 .G33 2008  
Examines the components of effective teaching and student assessment.

**Geoghegan, Michael W.** *Podcast Solutions: The Complete Guide to Audio and Video Podcasting.* Friends of Ed, 2007. TK5105.887 .G46 2007

"Complete with a glossary of terms and a list of URLs, an updated guide to audio and video podcasting covers such topics as developing a podcast, podcasting equipment and tools, recording a podcast, encoding software, the video and audio editing process..." ~ *Google Books*

**Gergen, Christopher and Gregg Vanourek.** *Life Entrepreneurs. Ordinary People Creating Extraordinary Lives.* HD53 .G47 2008

Discusses the application of personal creativity, vision, talents, and energy to your entire life and the transformation of people as leaders.

**Goleman, Daniel.** *Social Intelligence: The New Science of Human Relationships.* Bantam Books, 2007. HM 1106 .G66 2007  
"...companion volume to his bestseller, *Emotional Intelligence*, Goleman persuasively argues for a new social model of intelligence drawn from the emerging field of social neuroscience. Goleman frames his discussion in a critique of society's creeping disconnection in the age of the iPod, constant digital connectivity and multitasking. ...reveals the positive effects of feel-good neurochemicals that are released in loving relationships and in caregiving. ...examines how our brains are wired for altruism, compassion, concern and rapport..." ~ *Publisher's Weekly*

These books check-out for three week periods. Ask about extended check-out or how to obtain more copies for a group book discussion.

**Hallowell, Edward M. *CrazyBusy: Overstretched, Overbooked, and About to Snap*. Ballantine, 2007. BF 637 .C5 H296 2007**

"...explains how to turn "the rush, the gush, the worry, and the blather (which also includes clutter)" into allies, so that one can have the things one wants with the speed, volume and emotional energy of the crazy-busy lifestyle." ~ *Publisher's Weekly*

**Karsh, Ellen *The Only Grant-Writing Book You'll Ever Need*. Basic Books, 2009. HG 177.5 .U6 K37 2009**

"18 lessons, each prefaced with a truth-is-stranger anecdote and then expanded via a series of questions and answers and discussion and tested with pop quizzes, from fill in the blanks to independent study. The quotes from funders...: "Less than 10 percent of proposals fit our guidelines." "I hate it when budgets make no sense." "Make it easier to use, with headings, bullets . . ." ...appendixes...: 50 tips to improve your chances to win a grant and a proposal checklist, glossary, sample grant forms, representative list of community foundations, Web sites, regional associations of grant makers." ~ *Barbara Jacobs, Booklist*

**Kennedy, Debbe. *Putting Our Differences to Work: The Fastest Way to Innovation, Leadership, and High Performance*. Foreword by Joel Barker. 2008. [Recommended by Joel Barker.] HF5549.5.M5 K46 2008**

"...offers a framework for engaging differences and putting them to work to foster changes in organizations (in all domains) that are essential in engaging effectively and developmentally with the turbulence of our time." ~ *Integral Leadership Review*

**Klaus, Peggy. *The Hard Truth about Soft Skills*. HD30.3 .K584 2007**

Explains how to manage your workload, handle criticism and office politics, and adjust your communication style.

**Lipkin, Nicole & April Perrymore. *Y in the Workplace. Managing the "Me First" Generation*. Career Press, 2009. HF5549.12 .L54 2009"**

...illustrates how the values, attitudes, and expectations of Generation Y have

had an impact on corporate environments, intergenerational functioning, and management strategies."

~ *Publishers description*

***The Online Learning Idea Book: 95 Proven Ways to Enhance Technology-Based and Blended Learning*. Edited by Patti Shank. John Wiley & Sons, 2007 LB 1028.5 .O499**

"For those who think online learning can't be truly interactive, Patti Shank and her colleagues clearly demonstrate—in hundreds of examples—that it can be. The real lesson in *The Online Learning Idea Book* is that technology doesn't build interactive learning; creative thinking and good, solid instructional design does. Using even a smidgen of the great ideas in this book will increase the learning effectiveness of any online program." —Marc J. Rosenberg, consultant, and author of *Beyond E-Learning*

**Palloff, Rena M. *Assessing the Online Learner: Resources and Strategies for Faculty*. Jossey-Bass, 2009 LC 5803 .C65 P34 2009**

"This hands-on resource helps higher education professionals understand the fundamentals of effective online assessment. It offers guidance for designing and implementing creative assessment practices tied directly to course activities to measure student learning. ...filled with illustrative case studies, authentic assessments based in real-life application of concepts, and collaborative activities that assess the quality of student learning." ~ *Publisher*

**Pink, Daniel H. *A Whole New Mind: Why Right-Brainers Will Rule the Future*. Riverhead, 2006. BF 408 .P49 2006**

"'Abundance, Asia, and automation.' ...take these words into serious consideration. A profound read packed with an abundance of references to books, seminars, Web sites, and such to guide your adjustment to expanding your right brain... According to Pink, the keys to success are in developing and cultivating six senses: design, story, symphony, empathy, play, and meaning." *Ed Dwyer ~Booklist*

**Rath, Tom and Donald O. Clifton. *How Full is Your Bucket? Positive Strategies for Work and Life*. Gallup Press, 2004 BF204.6 .R38 2004**

"...we all have a bucket within us that needs to be filled with positive experiences, such as recognition or praise. When we're negative toward others, we use a dipper to remove from their buckets and diminish their positive outlook. When we treat others in a positive manner, we fill not only their buckets but ours as well." ~ *Reed Business Information*

**Rath, Tom. *Strengths Based Leadership: Great Leaders, Teams and Why People Follow*. Gallup Press, 2008. HM1261 .R38 2008**

"...helps identify three keys to being an effective leader and use first-hand accounts from highly successful leaders ...to show how each person's unique talents can drive their success." ~ *Google Books*

**Rath, Tom. *Strengths Finder 2.0*. Gallup Press, 2007 HD 38.2 R2345 2007**

The New version of Gallup's popular and outlook-changing assessment includes hundreds of strategies for applying your strengths.

**Rath, Tom and James Harter. *Wellbeing: The Five Essential Elements*. By Gallup Press, 2010. HN25 .R37 2010**

"The key recommendation of Wellbeing is to create positive personal defaults by making decisions ahead of time and organizing structure to automate those defaults thereby maximizing the beneficial results. The authors also declare, based on... data, that what makes life worthwhile is to find something you love to do that benefits society." ~ *James Mirasol Book Reviews*

**Sousa, David. *How the Brain Learns*. Corwin Press, 2006. LB1057 .S65 2006**

A brain scientist gives teaching strategy advice in a book that is a mix of theory and practice. A facilitator's guide is available to order for in-service workshops.

**These books check-out for three week periods. Ask about extended check-out or how to obtain more copies for a group book discussion.**