



## **Public Welfare Financial Worker**

### **Industry Description**

Students can earn a one-year diploma or two-year Associate of Applied Science degree. Core courses at both degree levels include extensive public assistance policy instruction on Minnesota Family Investment Program (MFIP), Diversionary Work Program (DWP), Food Support (FS), General Assistance/Minnesota Supplemental Aid (GA/MSA), child care assistance and health care, including MinnesotaCare, as well as the MAXIS and MMIS computer systems. Program classrooms will remain at Pine Technical College in Pine City, but students in Anoka will have access through interactive television technology. Additional course work provides students with communication and human relations skills. Upon conclusion of the classroom preparation, all students are required to complete an internship in a county agency.

Since its launch in 1994, the program has been approved by Department of Human Services and the National Eligibility Workers Association, and meets the requirements of the Minnesota Merit System, which establishes hiring and testing procedures for most Minnesota counties. Nearly 75 percent of program graduates land jobs as county financial workers, according to Pine Technical College reports. Three program graduates are now working at the state Department of Human Services, and say they found the program valuable.

County human service agencies in all Minnesota counties employ more than 2,000 financial workers. While trained financial workers are needed throughout the state, most of the job openings are in the Twin Cities. The expansion of the program to Anoka Technical College will alleviate the shortage of trained workers. More information about the program can be found at [www.pinetech.edu](http://www.pinetech.edu) or by calling 1-800-521-7463.

### **Wages/Outlook/Advancement**

Wage information is available from the Minnesota Department of Education and the [Minnesota Department of Employment and Economic Development](#)

This information is available in alternative formats by calling (763) 576-4700. TTY users can call Minnesota Relay at (800) 627-3529. Anoka Technical College • (763) 576-4700 • 1355 West Highway 10, Anoka, MN 55303 • A member of the Minnesota State Colleges and Universities System • Anoka Technical College is an equal opportunity, affirmative action employer and educator.

**IMPORTANT** ACCUPLACER Test Requirement: ACCUPLACER testing in math, reading and writing. Any needed developmental courses must be completed before receiving a diploma or an A.A.S. award.

**Length of Program**

Associate of Applied Science      62 credits  
 Diploma                                      42 credits

**Start Dates**

Fall Semester:                              August  
 Spring Semester                              January

**Program Contact**

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 Pine Tech email [youngbauerr@pinetech.edu](mailto:youngbauerr@pinetech.edu)  
 Anoka Tech email [RYoungbauer@anokatech.edu](mailto:RYoungbauer@anokatech.edu)

For information on how to apply or to schedule a campus tour please contact the [Admissions Office](#) by Phone (763) 576-4700 or by E-mail [info@anokatech.edu](mailto:info@anokatech.edu)

**Public Welfare Financial Worker  
 Associate of Applied Science**

**62 Credits**

**General Education**

**20 Credits**

General Education Electives from at least 3-different goal areas

**Technical Credits**

**42 Credits**

ADSC 1340	Business Job Seeking Skills	1
COMP 1000	Introduction to Computers*	3
ENGL 1105	Composition I	4
HUMS 1205	Workplace Diversity	3
HUMS 1230	Managing Family Cases	4
HUMS 1231	Health Care Policy for Families	4
HUMS 1233	Work Support Programs	3
HUMS 1241	Health Care Policy for Adults	4
HUMS 1242	Managing Cash Cases	4
HUMS 1290	Financial Worker Internship	6
MATH 1500	Mathematical Ideas	3
SPCH 1200	Interpersonal Communications	3

\* The prerequisite to this course is COMP 0100 "Basic Computer Keyboarding."  
 All HUMS courses will be taken on interactive television at Anoka Technical College.

**Public Welfare Financial Worker  
Diploma**

**42 Credits**

**General Education**

**7 Credits**

ENGL 1105	Composition I	4
SPCH 1120	Public Speaking	3

**Technical Credits**

**35 Credits**

ADSC 1340	Business Job Seeking Skills	1
COMP 1000	Introduction to Computers	3
HUMS 1205	Workplace Diversity	3
HUMS 1230	Managing Family Cases	4
HUMS 1231	Health Care Policy for Families	4
HUMS 1233	Work Support Programs	3
HUMS 1241	Health Care Policy for Adults	4
HUMS 1242	Managing Cash Cases	4
HUMS 1290	Financial Worker Internship	6
MATH 1500	Mathematical Ideas	3

\* The prerequisite to this course is COMP 0100 "Basic Computer Keyboarding."  
All HUMS courses will be taken on interactive television at Anoka Technical College.

Development courses may be required depending on educational background and/or assessment scores. Developmental courses do not fulfill graduation requirements and are required as prerequisites for some courses. A student must attain a final cumulative GPA of 2.0 or higher to graduate. The requirements of this program are subject to change without notice.