

# DIRECT DEPOSIT AUTHORIZATION FORM



You can have your student payroll earnings, refunds and/or financial aid disbursements (grants and loans) automatically deposited into your checking or savings account. Direct deposit is a free service. Direct deposit will help you in many ways: Fast service and convenient, mailing address problems are eliminated and protection against check loss or theft.

**Please complete the authorization form below and return to the Business Office PLEASE PRINT CLEARLY AND REMEMBER TO SIGN THE FORM.**

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student ID Number

I authorize Business Office of Anoka Technical College and the financial institution named below to automatically deposit credit entries, and if necessary, debit entries and adjustments for any credit entries in error to my:

\_\_\_\_\_ checking account

\_\_\_\_\_ savings account

**Attach a voided check for checking account**

**For Savings Account Contact your Bank for the Correct Information DO NOT USE DEPOSIT TICKET**

**Inaccurate Information may result in funds being directed to an account other than yours or delay disbursement**

For direct deposit options, check the appropriate box below:

Student payroll/work study

Financial Aid (Grants/Loans)

Both (student payroll/work study and financial aid (Grants/Loans))

I acknowledge that the origination of ACH transaction to my account must comply with the provisions of U.S. law. The authority will remain in effect until I have cancelled it in writing with Anoka Technical College Business Office.

\_\_\_\_\_  
Financial Institution Name

\_\_\_\_\_  
City and State

\_\_\_\_\_  
Financial Institution Phone Number

\_\_\_\_\_  
Bank Routing Number (**must begin with 0, 1, 2 or 3**)

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Office Use Only:

\_\_\_\_\_  
Business Office Staff

\_\_\_\_\_  
Date

( ) Input

\_\_\_\_\_  
Business Office Staff

\_\_\_\_\_  
Date

( ) Verified