

## **Anoka Technical College Foundation Next STEP Crisis Grant Guidelines**

ATC students with a documented job loss within the past twelve months are eligible to apply for a Next STEP crisis grant from the Anoka Technical College Foundation.

- Grants are typically awarded to students whose ability to continue attending school will be otherwise negatively affected by the crisis. Examples of these would include such things as transportation issues, outstanding bills, and unmet basic needs.
- Crisis grants are not to be used for tuition or books. In general, crisis grants should be used to cover non-academic expenses that appear to interfere with the student's academic pursuits.
- The applicant should explore alternative crisis funding prior to applying.
- Verification of student's enrollment status, academic standing and financial aid status will be obtained by reviewing registration forms or financial aid status. The student must be currently enrolled in 6 or more credits or an hour based certificate program that meets the Workforce Investment Act criteria.
- Crisis grants will be considered only after the sixth day of the term.
- The application will be reviewed by of the following:
  - College Financial Aid Director (or staff)
  - Director of Student Support Services
- Approved applications will be directed to the ATC Foundation for issuance of checks.
  - Documentation of the student's crisis is required. Crisis grant checks will be issued to the service vendor on behalf of the student whenever possible.
  - Checks are generated by the Foundation Executive Director
- Next STEP crisis grants will be available for up to \$750 per student in an academic year. Additional funding will be considered on a case by case basis.