

**Steps to Admission to the Occupational Therapy Assistant (OTA) Program**

You must complete all steps of the admissions process to be admitted into the Occupational Therapy Assistant program. Please read the full explanations below this checklist. **The following prerequisites must be completed and submitted as an entire package to the Enrollment Services Department (Rm #117). All required documentation must be submitted during the application period. All documents must be submitted as an entire package in person or via email as a PDF file to [enrollmentservices@anokatech.edu](mailto:enrollmentservices@anokatech.edu).**

1. Apply to ATC and be admitted to the College ([www.anokatech.edu](http://www.anokatech.edu))
2. Complete the ACCUPLACER Assessments
3. Complete the Test of Essential Academic Skills (ATI-TEAS)
4. Attend mandatory Information Session (dates found on website under "Important Dates" tab)
5. Apply to the OTA Program following the admissions criteria listed in Option #1 or #2 during the Application period

The Application period dates and Mandatory Information Session can be found on the OTA Webpage under the "Important Dates" tab at: <http://www.anokatech.edu/ProgramsCourses/HealthScienceTech/OccupationalTherapyAssistant.aspx>

Admission criteria: or equivalent scores

**Option #1: Students who have a high school diploma/GED or Associate of Arts or Applied Science degree**

- Successfully complete ACCUPLACER/ACT assessment requirement
  - **Score of 81 or higher on the Arithmetic portion** of the Accuplacer within the past 2 years  
OR score of 22 or higher on the Mathematics subject area of the ACT test taken within the past 2 years  
OR Anoka Technical College MATH 0801 with a grade of "B" or better within the past 2 years
  - **Score of 78 or higher on the Reading Comprehension portion** of the Accuplacer within the past 2 years  
OR score of 21 or higher on the reading subject area of the ACT test taken within the past 2 years  
OR Anoka Technical College READ 0900 with a grade of "C" or better within the past 2 years
- Successfully complete Test of Essential Academic Skills (TEAS) requirement and submit score results  
**Adjusted Individual Total Score of 65% or higher** on the ATI TEAS Assessment. There is a cost associated with the test. It is the responsibility of the applicant to pay this fee.
- Submit Certificate of Attendance from Information Session.

**Option #2: Students who have a Bachelor's or Master's degree**

1. Submit an official transcript of Bachelor's or Master's degree. (See Guideline Timeline for more details)
2. Submit Certificate of Attendance from Information Session.

All required documents must be submitted as an entire package; the Enrollment Services Department (Rm #117) will accept them via email as a PDF file, or in person. All students who meet the admission requirements can apply to the program. Application packets will be accepted in the order received starting October 1, 2018. Upon submission of a complete application, applicants will be notified within two weeks via email, if they have earned a seat in the program or have been added to the wait list. Applications will continue to be accepted until there are 30 applications. After 30 applicants are accepted, applications will continue to be accepted, however, these applicants will be placed on a "temporary wait list" in the order received. Applicants on the temporary wait list will be accepted into the program if a seat becomes available for the current cohort only. Temporary wait list applicants will be notified via email/phone call and will have 48 hours to accept their seat. If no response is received within 48 business hours, the next person will move up on the wait list and the applicant who did not respond will move to the bottom of the temporary wait list. There will be a deadline date described in the correspondence by which the applicant must officially accept their seat, attend program orientation\*\*, complete college orientation and register for courses for the fall semester or potentially forfeit their seat. **\*\*Students accepted to the program and those on the "temporary wait list" will need to attend a mandatory OTA Program orientation on Thursday, April 4, 2019 from 3:00-5:30 in room #126.**