

Professional & Workforce Training



EDUCATION • SKILLS • RESULTS

Professional & Organizational Development



ProWorkTraining.com
763-433-1200

Your Success *IS* Our Business

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Specializing in **business development and workforce training**, *Professional & Workforce Training* is your partner in economic success.

Why should your business or organization partner with *Professional & Workforce Training*?

- Education and **training solutions** designed to **meet your goals** and **increase productivity and profit**
- Cost-effective, results-oriented solutions designed to enable your company to **increase its competitive edge**
- **Pre- and post-training assessments** to ensure your employees learn the skills most important to your industry and customers
- **Industry experts** and **experienced instructors** who provide **proven, real-world results**
- Services, industry certifications and training conducted on **your schedule** and at **your location**
- **Cutting-edge training programs** on the forefront of new technologies/processes to **enhance your employees' skills**
- **Increase your bottom line** through waste reduction, streamlining processes, energy conservation and workforce training

Contact us **today!**

About *Professional & Workforce Training*

Through customized consultation, needs assessments, coaching, evaluation and training services, *Professional & Workforce Training* is committed to partnering with you to ensure your unique business goals are met.

Working together, we'll assess your organization's needs and develop specific solutions to help your employees and business.





Customized solutions
at your site or ours!

Professional & Organizational Development

We are committed to helping you fulfill your leadership and development goals for your business. We have classes and training that have been designed for professional growth and sustainable results.

Grow Leaders from the Inside Out

Topic areas to consider:

- Assessments – 360, Leadership, DISC & More
- Coaching & Mentoring
- Communication
- Creating Positive Employee Relations
- Critical Thinking Skills
- Cross Generational Management
- Customer Satisfaction/Service
- Decision Making
- Developing Emotional Intelligence
- Developing Senior Leaders
- Effectiveness/Accountability
- Emotional Intelligence
- Harassment Awareness for the Workplace
- HR Fundamentals
- Innovation
- Intercultural Development
- Interpersonal Communication
- Leadership Academy
- Leading Effective Teams
- LEAN
- Management Mastery
- Managing Change
- Negotiation Skills
- Organizational Agility
- Organizational Skills
- Performance Feedback
- Performance Management
- Presentation Skills
- Problem Solving
- Project Management
- Strengths & Leadership
- Sustainable Leadership
- Teamwork & Partnering
- Time Management
- Written Communication

Building Leadership Skills

Sustainable Leadership
Leadership Skills that Last.

Leadership Academy
New Skills. New Networks.
New Opportunities.

Management Mastery
Hands-on Leadership Skills.

We offer basic, intermediate and advanced classes for managers and leaders.



Your Success **IS** Our Business

For over 40 years, Anoka Technical College and Anoka-Ramsey Community College have been helping businesses succeed.

What sets **Professional & Workforce Training** apart?

- Relevant training in technical and leadership skills
- Reliable staff and instructors committed to your success
- Cost effective training – we can work with any budget
- Industry experienced instructors – our instructors are practitioners

Contact us **today!**



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Anoka, MN 55303



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11200 Mississippi Blvd NW
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